Oak Hill Middle/High School

STUDENT HANDBOOK
2025 - 2026

Whitney Crabtree – High School Principal
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OAK HILL MIDDLE/ HIGH SCHOOL
2025 - 2026

OAK HILL UNION LOCAL SCHOOLS
2025-2026 Academic Calendar

205 Western Avenue | Oak Hill, Ohio 45656 | 740.682.7595 | www.oakhill.k12.oh.us

AUGUST '25

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

18-20 Staff In-Service
18 Open House
21 First Day for Students

(10 Teacher Days)

SEPTEMBER '25

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 Labor Day - Closed
17 Apple Festival –Closed

(20 Teacher Days)

OCTOBER '25

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

17 End of First 9 Weeks

(23 Teacher Days)

NOVEMBER '25

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

6 PT Conferences
7 Staff In-Service – No Classes
26-1 Thanksgiving Break

(17+1 Teacher Days)

DECEMBER '25

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2 Classes Resume
19 2-Hour Early Dismissal
22-2 Christmas Break

(14 Teacher Days)

JANUARY '26

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5 Staff In-Service – No Classes
6 Classes Resume
9 End of Second 9 Weeks
19 MLK Day – Closed

(19 Teacher Days)

FEBRUARY '26

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

16 Presidents' Day
26 PT Conferences
27 Staff In-Service – No Classes

(19+1 Teacher Days)

MARCH '26

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13 End of Third 9 Weeks

(22 Teacher Days)

APRIL '26

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

3-6 Spring Break
7 Classes Resume

(20 Teacher Days)

MAY '26

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

15 Graduation
21 Last Day for Students/2-Hour Early Dismissal
21 End of Fourth 9 Weeks
22 Staff In-Service

(16 Teacher Days)
(182 Total Teacher Days)

First and Last Day of School: August 21 and May 21

PT Conferences: November 6, 2025, and February 26, 2026

2-Hour Early Dismissal: December 19, 2025, and May 21, 2026

Graduation: May 15, 2026

Possible Makeup Days: January 19, February 16, and April 6, 2026

Bd. Approved: 03/19/2025

Oak Hill Middle/High School

STUDENT HANDBOOK 2025 - 2026

5063 St. Rt. 93, Oak Hill, Ohio 45656
(740)682-7055 OR (740) FAX (740)682-7096

Vision

Each Student: Skills and Character for Success

INTRODUCTION: Welcome to Oak Hill Middle/High School. This will be another exciting year for all of us as we continue to work together in our building. Remember that you and your family are a big part of this school community and we invite you to be involved. We are providing you with this handbook to help you do your part in making this school safe and a great place to learn. Please read the rules carefully and use your handbook to organize and plan for success. We all share the common goal of preparing you for a happy and productive life. You are the future and our primary purpose in all we do is to be found "Preparing the Future".

Oak Hill Middle/High School

Positive Behavior Interventions & Supports Handbook (PBIS)

PBIS Matrix Oak Hill Middle/High

OAKS

We are the Oaks!	Ownership	Achievement	Kindness	Safety
Classroom	• Be prepared and on time • Ask for help when needed • Be responsible • Laptop Charged Daily	• Complete assignments • Attend daily • Give best effort	• Celebrate accomplishments of others • Support and encourage others	• Keep room clean and orderly • Know and follow classroom procedures and policies • Follow dress code
Hallway	• Respect personal space • Respect school property	• Get to class on time • Demonstrate self-control	• Use manners • Use appropriate voice level	• Report problems to staff • Walk at all times • Keep lockers locked
Restrooms	• Keep restroom clean • Respect for property	• Keep time in restroom to a minimum	• Respect privacy	• Flush toilet and wash hands • Reports problems to staff
Cafeteria	• Keep your area clean • Leave your area clean	• Use time wisely • Stay in original seat • Minimize trips to the restroom, trash, etc.	• Use manners • Invite others to sit with you • Use polite and positive language • In cafeteria line use quiet voice	• Report problems to staff • Keep your voice at your table • Respect others' space and belongings • In Cafeteria line, keep hands to yourself
Bus	• Keep aisle clear • Take all things with you	• Be at stop on time • Know and follow bus rules	• Respect others' property and space • Use polite and positive language • Use quiet voice	• Stay seated, facing forward, while bus is moving • Keep hands/feet to self
Assemblies and Extra Curriculars	• Be attentive and engaged • Use appropriate language	• Meet/Exceed eligibility requirements • Represent school in positive way	• Be respectful to all • Cheer in a kind and spirited manner • Display good sportsmanship	• Follow the rules of sport/activity
Online	• Arrive on time • Be attentive and engaged • Camera On • Use school Google account • Laptop Charged Daily	• Attend daily • Complete assignments • Give best effort	• Mute your microphone unless teacher directed • Use polite and positive language	• Follow dress code • Report problems to staff • Know and follow classroom procedures and policies

Student-Parent-School Compact

The purpose of this compact, Section 118 of Public Law 103-382, is to build and foster the development of a school-parent partnership that will help all children achieve state standards. The responsibility for improved student achievement is shared by parents, students and teachers. It is the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective environment that enables the student to meet state performance standards. Each parent is responsible for supporting their child's learning by: monitoring attendance, checking homework, volunteering in the classroom, participating in school decision making, and communicating with the classroom teacher.

Teacher Agreement

1. I will respect each child as an individual - each with his or her unique talents and abilities.
2. I will encourage students to view reading as an enjoyable reading lifetime experience.
3. I will communicate academic progress with parents including ideas for working with their child at home via handbook notes, progress reports, conferences and parent meetings.

*Signature of Teacher*_____Date_____

Parent Agreement

1. I will continue to read with my child on a regular basis.
2. Provide a quiet time and place for my child to read/complete homework.
3. Encourage my child to read and develop a love for reading.
4. Read and review the rules, information and teacher notes with my child.
5. Use this handbook to communicate with the teacher and keep track of homework. (see daily homework and space for teacher parent/notes)

*Signature of Parents*_____Date_____

Student Agreement

1. I will read at home every day.
2. I will come to class prepared each day.
3. I will show respect for the teachers and other students by listening and participating during class.
4. Record my homework in this handbook every day.

Signature of Student _____ Date_____

The signing of this form for the student and parent will be completed through the student's Final Forms account.

I. INTRODUCTION TO OAK HILL MIDDLE/HIGH SCHOOL

A. HISTORY OF THE SCHOOL

The first graduating class of Oak Hill High School was in 1893 from a six room brick building. The building was replaced in 1901 with Central school building. It was occupied on January 1, 1902, and served as the high school until 1924. In August of 2004 a new middle/high school was built to replace Blackfork, Bloomfield and Oak Hill High School. The first graduating class from the present Oak Hill High School building was in 2004. In 1924, the location of Oak Hill High School was 205 Western Avenue. Since that time several additions WERE added to accommodate the Vocational Departments; in 1986 a new wing was constructed to house a computer lab, vocal music room, an art room, locker and weight facilities and a study hall; in 1989 a new separate structure was built for vocational agriculture.
Oak Hill Middle School/High School is located at 5063 SR 93 in Oak Hill. The facility contains all classroom locations. Oak Hill Union Local Schools has a superior athletic complex located behind the building. This was completed in 2006.

B. ACCREDITATION

Oak Hill High School is a comprehensive high school offering courses in Business Education, Home Economics, Vocational Agriculture, college preparation and general education. The school is accredited by the North Central association and Secondary Schools and meets or exceeds all requirements of the State Department of Education. The Buckeye Hills Career Center is available to students of Oak Hill High School and offers a diversified vocational education program for juniors and seniors.

II. ORGANIZATION OF INSTRUCTION

A. PROGRAM OF STUDIES

Twenty-one credits are required for graduation. These credits must include 4 units of English, 4 units of Math, 3 units of Social Studies, 3 units of Science, ½ unit of Health, ½ unit of Physical Education, 1 unit of fine arts. One-quarter (1/4) unit per year of community service will be required. This must be accomplished in an approved program of activities. Registration for your courses is made about mid-way through second semester so that you can plan your course of study within your high school program. A counselor is available to assist each individual at the time of registration. You will be given a schedule of classes for which you have registered on the first day of school. This must be followed unless approval for change is secured from the principal. Schedule changes will be held to a minimum and only those students with serious conflicts will be considered for change.

B. SPECIAL AREAS OF STUDENT INTEREST

1. STUDY HALLS

Study halls provide a time and place for study at school. Students should utilize this time effectively. Disturbances which keep fellow students from studying will not be tolerated. Students should bring needed materials to study hall for study. Any student that is excused from a study hall to work in any activity must be **UNDER THE DIRECT SUPERVISION OF A MONITOR.** Students violating the above regulations will be denied the privilege of leaving any classroom for any reason.

2. ADVISORY CLASS – OAKS 101

An advisory class is a specific period built into OHMS/HS's master schedule that is not a content-specific class. Instead, students and teachers will use advisory to engage in academic, socio-emotional, and school-wide culture building.

3. MEDIA CENTER

An up-to-date media center volumes is located near the gymnasium. Books may be taken out of the media center and returned during study hall periods. Detailed instructions about the use of the media center will be given in your English class. Students will pay for lost books and for any damage beyond normal use.

3. LOCKS

Lockers should be kept locked at all times. You should not share your combination with anyone and do not allow students to use your locker. Section 3313.20 of the Ohio Revised Code authorizes a principal to search any pupil's locker and the contents thereof upon reasonable suspicion that the contents may contain evidence of a criminal or school rule violation. Contents may be boxes, purses, bags and any other items in the locker. Lockers supplied by the school and used by the students are the property of the board of education. Therefore, student lockers and the contents of the lockers are subject to random search at any time without regard to whether there is a reasonable suspicion that any locker or its contents contains evidence of a violation of a school rule or criminal statute. Random searches of lockers may include the assistance of dogs trained to detect the presence of drugs.

4. ARRIVAL AT SCHOOL

The building opens for students at 7:00 A.M. The first bell rings at 7:30 A.M. School begins at 7:40 A.M. and is dismissed at 2:26 P.M. Upon arrival, students should grab breakfast, go to their lockers and be in their first period class by the 7:40 tardy bell.

5. WITHDRAWAL FROM SCHOOL

A student withdrawing from school must go to the Guidance Office to secure a withdrawal form. Take this form to each of your teachers for their signature that you have returned all textbooks and paid all financial obligations. After the form is completed return it to the office. No records will be released until a student has met all financial obligations. A student who does not withdraw properly will not have his records released to another school until all obligations have been honored.

6. TEXTBOOKS

Textbooks are provided free of charge by the Board of Education. Students are asked to keep in mind that these books are loaned to them and will be used again by other students. Books are expected to last seven years and students will have to pay for lost books or any damage beyond normal use. If you lose a book, report it to your subject teacher and check the lost book return areas to see if it has been returned. Financial obligations must be met for lost/damaged books before students will be issued new books.

III. RECOGNITION AND HONORS

One of the most important recognition you can earn at Oak Hill High School is to have your name placed on the Honor Roll. To achieve this distinction you must have a 3.5 quality point average or higher. This list is compiled by the counselor's Office every nine weeks. The Honorable Mention list is for recognition of students that have a 3.0-3.4-quality point average. Honor O's are presented to each student who has been on the honor roll three (3) grading periods during the school year. It is the student's responsibility to verify for the Guidance Office that they are eligible for this award.

B. OAKAMANIA SELECTION

The highest academic honor is to be selected for OAKAMANIA for a nine-week grading period. Each nine weeks, students who meet academic and attendance requirements are recognized. Benefits for Oakamania include qualification to receive free prizes.

C. NATIONAL HONOR SOCIETY

Membership in the National Honor Society is one of the highest honors that can be awarded to a high school student. Members of the National Honor Society exhibit the positive qualities of Scholarship, Leadership, Service and good Character, which are the basis for selection. No student is inducted simply because of high academic average. The National Honor Society strives to recognize the total student, one who excels in all these areas. The standards used for your selection are: Scholarship- 3.5 point high school cumulative average or better. Leadership, Service and Character - as demonstrated by activities and teacher recommendations. Students meeting these requirements are voted on by a faculty council. Membership incurs a responsibility and an obligation to demonstrate the above qualities that result in selection.

D. GRADE POINT AVERAGE

The guidance counselor will compute each student's grade point average using only the **SEMESTER AVERAGE GRADE ON THE GRADE CARD** for each student. Classes taken for one unit of credit will have more value in computation than one-half, one-quarter, or one-eighth credit courses. The GPA is used for determining class rank, academic honors, and local scholarship awards.

E. REPORT OF GRADES

Report cards are issued four times each school year. Students are to take the report card home to parents. Nine-week grades, semester examination grades, semester average grade, yearly grade, and attendance information are on the report cards. Parents can access grades online by calling the school and setting up an account. Interim reports will be sent home before parent teacher conferences. The only grades recorded on a student's permanent record are the semester average grades, yearly average grade and credits earned.

GRADING SCALE

A.....94% TO 100%.....OUTSTANDING
B.....85% TO 93%.....GOOD
C.....75% TO 84%.....AVERAGE
D.....60% TO 74%.....BELOW AVERAGE BUT PASSING
F.....BELOW 60%.....FAILING - NO CREDIT
S or P.....SATISFACTORY.....CREDIT
U.....UNSATISFACTORY.....NO CREDIT
I.....INCOMPLETE (WORK IS TO BE MADE UP WITHIN TWO WEEKS)

F. GUIDELINES for SERVICE LEARNING

All Oak Hill High School students are required to complete 60 hours of Service Learning activities for graduation. Goal: Students will have the opportunity to give of themselves to their community and others, to promote personal growth, to develop leadership, to find self-rewarding activities, and to build new skills. *The student is responsible for keeping record of service learning hours and submitting written records of their hours.*The term client will refer to whom the volunteer service has been performed.*Student service learning hours must be verified with client's name, address, phone number and adult signature.*Service Learning Record Forms will be available from the guidance office or from Mrs. Smalley. Forms may be returned to the guidance office or to Mrs. Smalley.*Forms should be returned within a week of volunteer date.*Questions about appropriate project ideas may be addressed to Mrs. Smalley.*You must make date and time arrangements where you would like to volunteer.*When seeking a site to volunteer, remember to introduce yourself and explain why you are contacting them.*Vocational, tech prep, and college options students must complete this requirement. *Parents should approve all service projects for students.*Please limit the number of hours completed for extended family relatives to 15. Most students are expected to complete chores for parents. Chores at home are NOT considered a service to the community.*Hours may be completed during the school day only by special arrangement. School day hours are limited to 30 hours per school year (7.5 per 9 weeks).PROJECT IDEAS-Boy/Girl Scouts/Explorer Post -promote ideas of patriotism-4-H club, church or youth group-environmental safety-organized clean-up projects-elementary school events-organized youth sports leagues-hospital and nursing homes-help elderly neighbors or disabled-tutoring –senior citizens group-animal shelter-community events-Lake Jackson-assist OHHS athletic teams-food pantry-Habitat for Humanity-volunteer at after-school or daycare -sewing or quilting for others-Oak Hill Library Teen Board*Community Connection @ School is a course provided for students that prefer a tradition classroom experience rather that to participate in a Service Learning program.

G. TESTING

1. Periodic examinations are given in each classroom to measure student progress. Examinations are administered at the end of each semester in every class to measure student retention. Your success with all examinations will be increased if you keep a notebook, take careful notes, and maintain good study habits.

2. Scholarship Tests

a. The American College Test (ACT) is administered six times a year at select test centers. This test is used primarily for admission to colleges and to help determine scholarship qualifications.

b. The SAT is the College Board Entrance Examination given periodically to those desiring admission to selected colleges.

3. Testing Plan

Grade 6 … State Required Assessments ELA & Math
Grade 7 … State Required Assessments ELA & Math
Grade 8 … State Required Assessments ELA, Math, Science
High School End of Course Exams … State Required Assessments Algebra 1, Geometry, ELA II, Biology, American History, Government
Juniors … American College Test (ACT)

High School Graduation Requirements

Competency Score on Algebra 1 and ELA II tests

H. ACADEMIC ACCELERATION, EARLY ENTRANCE TO KINDERGARTEN, AND EARLY HIGH SCHOOL GRADUATION

Any student residing in the District may be referred by a teacher, administrator, gifted education specialist, guidance counselor, school psychologist or a parent or legal guardian of the student to the principal of his/her school for evaluation for possible accelerated placement. A student may refer himself/herself or a peer through a District staff member who has knowledge of the referred child's abilities. After evaluation acceleration determination will be made by the Acceleration committee. Oak Hill Union Local School District's full acceleration policy describes the process that is used for evaluating students for possible accelerated placement and identifying students who should be granted early admission to kindergarten, accelerated in one or more individual subject areas, promoted to a higher grade level than their same-age peers and granted early graduation from high school. This policy may be obtained by contacting the building principal or central office.

GRADUATION SEALS

In addition to fulfilling curriculum requirements and meeting the competency requirements, students also must show they are prepared for their next steps after high school. State law created 12 diploma seals for students to demonstrate academic, technical and professional readiness for careers, college, the military or self-sustaining professions. Each seal allows students to demonstrate knowledge and skills essential for future success in their chosen post-high school paths. Students will demonstrate readiness by earning at least two diploma seals, one of which must be state-defined. Seals help students develop an array of critical skills that are valuable to them as they transition to the next steps after high school.

Class of 2026 & Beyond Honors Diploma Pathways

Class of 2026 & Beyond Ohio High School Honors Diploma Pathways

Students must meet 7 of the 8 CRITERIA listed in a specific pathway to qualify for an honors diploma - unless noted otherwise

Requirements	Academic Honors Diploma	Career Tech Honors Diploma	Stem Honors Diploma	Arts Honors Diploma	Social Studies/Civics Honors Diploma
Mathematics	**4 credits:** The 4th credit must be above the Algebra II level	**4 credits:** The 4th credit must be above the Algebra II level	**4 credits:** The 4th credit must be above the Algebra II level (if not,need 5 units)	**4 credits:** The 4th credit must be above the Algebra II level	**4 credits:** The 4th credit must be above the Algebra II level
Science	**4 credits:** Including 2 credits of advanced science	N/A	**4 credits:** Including 1 credit of advanced science	N/A	N/A
Social Studies	**4 credits**	N/A	N/A	N/A	5 credits
Fine Arts	N/A	N/A	N/A	**4 credits**	N/A
Electives	N/A	**4 credits** of Career Tech	**2 credits** with a focus in STEM	**2 credits** with a focus in ARTS	N/A
World Languages	**3 credits** of 1 world language or no less than 2 credits of each of 2 world languages studied	**2 credits** of 1 world language studied	**3 credits** of 1 world language or no less than 2 credits of each of 2 world languages studied	**3 credits** of 1 world language or no less than 2 credits of each of 2 world languages studied	**3 credits** of 1 world language or no less than 2 credits of each of 2 world languages studied
GPA	3.5 + on 4.0 scale (unweighted)	3.5 + on 4.0 scale (unweighted)	3.5 + on 4.0 scale (unweighted)	3.5 + on 4.0 scale (unweighted)	3.5 + on 4.0 scale (unweighted)
ACT / SAT / Workkeys	27 + ACT or 1280 + SAT	27 + ACT / 1280 + SAT / WorkKeys (6 Reading for Info & 6 Applied Math)	27 + ACT or 1280 + SAT	27 + ACT or 1280 + SAT	27 + ACT or 1280 + SAT
Career Tech Proficiency or additional seal	N/A	Earned a cumulative score of proficient or higher on the technical assessments aligned to their program	N/A	N/A	Student must earn Community Service Seal
Diploma Seals	Earn a total of 4 seals - beyond the Honors Diploma seal (2 are required to graduate; an additional 2 are required for the Honors Diploma)	Student must earn Industry Recognized Credential Seal or Technology seal	Student must earn Industry Recognized Credential Seal or Technology seal or Fine Arts Seal	Student must earn Fine Arts Seal	Student must earn Citizenship seal
Experiential Learning Component Students must complete one of the following items regardless of pathway	**a) OMJ Career Readiness Seal:** If selected, the seal cannot count as 1 of the 2 required additional Diploma Seals				
	b) Portfolio Students must develop a comprehensive portfolio of work based on their field experience or a topic related to the student's area of focus that is reviewed and validated by external experts.				
	c) Field Experience Student must complete a field experience and document the experience in a portfolio specific to the student's area of focus				
	d) Work Based Learning Students must develop a comprehensive portfolio of work based on their field experience or a topic related to the student's area of focus that is reviewed and validated by external experts.				

Student Strength Demonstration Options

GPA or ACT or World Language requirement can be replaced with one item below

12 CCP Credits or 12 CTAG credits earned (related to pathway)	Three AP test scores of 3 +	Pre/Apprenticeship completion or evidence of acceptance into apprenticeship program post HS	WorkKeys score of 6+ (Cannot count for CT Pathway)	ASVAB score of 50 +	250+ hours of WBL

To view/download the Ohio Honors Diploma Requirement, please visit the following website: https://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements/Contacts-and-Resources/Honors-Diplomas/Academic-Honors-Diploma

I. RECOGNITION AND HONORS VALEDICTORY AND SALUTATORY CRITERIA (starting with Class of 2015)

Residency Requirement for High Honors

To be eligible for high honors such as Valedictorian or Salutatorian, Distinguished Scholar, Ohio Academic Scholarship National Honor Society, etc., a student must have completed three (3) consecutive semesters prior to the second semester of the senior year.

Criteria for Earning Valedictory or Salutatory Honors:

Valedictory and Salutatory Honors are based upon class rank by GPA (Grade-Point Averages) which are computed at the end of the seventh semester.

1. **Valedictorian**- In order for a student to qualify as class Valedictorian, the student must:
   a. Hold the highest GPA (Grade Point Average) on a 4.0 scale when compared to all class members and
   b. Completed at least three Advanced Placement, or College Credit Plus classes. (PLEASE c. Qualify for an Honors Diploma as designated by the State of Ohio

2. **Salutatorian-** In order for a student to qualify as class Salutatorian, the student must:
   a. Hold the second highest GPA (Grade Point Average) on a 4.0 scale when compared to all class members and,
   b. Completed at least three Advanced Placement, or College Credit Plus classes.
   c. Qualify for an Honors Diploma as designated by the State of Ohio
   d. **NOTE:** In years when multiple Valedictorians are named, there will be no salutatorian honor awarded.

3. **College Credit Plus Students**

A student who participates in the College Credit Plus program must meet the same graduation requirements as all other students. A committee led by the principal will determine whether a College Credit Plus course is offered comparable credit to a specific High School class or whether credit is granted in a comparable subject area. Such determination will be made consistent with state law and administrative code provisions.

College Credit Plus Pathways at Oak Hill Middle/High School

Oak Hill Middle/High School has collaborated with the University of Rio Grande to provide model pathways of coursework that are either offered at URG or on Oak Hill's campus. The following pathways are examples of courses that interested students may take.

Students and families will be asked to attend an informational meeting to learn more about College Credit Plus and will need to take the steps to apply for the opportunity.

15-Credit Pathway		For a total of 15 credit hours
Courses:	Courses:	Courses:
ENG 1100 (TM) Composition I	ART 1030 (TM) Art Appreciation or	ENG 2400 (TM) The Literary Imagination or
ENG 1200 (TM) Composition II	MUS 1040 (TM) Music Appreciation or	HUM 2000 (TM) The Humanities or
COM 1100 (TM) Fundamentals of Speech Communication	FPA 1050 (TM) Fine Arts	PHR 2100 (TM) Philosophical Inquiry
Credits: 9	Credits: 3	Credits: 3
30+ Credit Pathway	**Plus 15 credit hours from the 15-Credit Pathway**	
Course	Courses:	Courses:
HIS 1300 (TM) World Civilization I or	ATH 1200 (TM) (TAG) Anthropology or	ECO 1100 (TM) Contemporary Economics or
HIS 1300 (TM) World Civilization II	HIS 1200 (TM) American History II or	PSY 1100 (TM) General Psychology or
Credits 3	POL 1100 (TM) American National Govt.	SOC 1100 (TM) Introduction to Sociology
	Credits: 3	Credits: 3
Courses:	Courses:	
MTH 1450 (TM) Pre-calculus or	BIO 1140 (TM) Principles of Biology or	
MTH 2400 (TM) Introductory Probability and Statistics or	BIO 1200 Biology I	
MTH 1500 (TM) Calculus I		
Credits: 4-5	Credits: 4	

April 17, 2024

4. **Vocational Students**

If a vocational student should attain a GPA (Grade Point Average) that is equivalent to the highest GPA attained by Oak Hill High School students, such achievement would be noted during commencement activities by indicating that the student had maintained a comparable GPA in the vocational curriculum. Such student would not, however, qualify as academic valedictorian

5. **Number 1 Class Ranking**

The transcript of any student who shares the highest GPA(Grade Point Average) on a 4.0 scale, but does not meet the requirement of paragraphs 1-b. 2-b, 1-c, 2-c, will reflect a number 1 ranking regardless of the fact that such student does not qualify for Valedictory Honors.

IV. SERVICES FOR STUDENTS

A. GIFTED EDUCATION AND IDENTIFICATION

The Board of Education shall ensure that procedures are established to identify all gifted students. The District follows the identification eligibility criteria as specified in Section 3324.03 of the Ohio Revised Code and the Operating Standards for Identifying and Serving Gifted Students as specified in the District Plan. "Gifted" students perform or show potential for performing at remarkably high levels of accomplishment when compared to others of their age, experience, or environment. Annually, children who are gifted are identified by professionally qualified persons using a variety of assessment procedures. The Board encourages efforts to provide services for the children who are gifted as an integral part of the total kindergarten through grade 12 program.

The Superintendent shall identify children in grades kindergarten through twelve, who may be gifted in one or more of the following areas: Superior Cognitive Ability Specific Academic Ability in one or more of the following content areas: Mathematics, Science, Reading, Writing, or a combination of these skills.

B. Child Find

Oak Hill Union Local School District identifies children with disabilities, birth through age 21, who may be in need of special education services. All referrals are considered confidential, and services are provided at no cost. The parent, legal guardian, or surrogate parent retains the right to refuse services and are provided other procedural safeguards under federal and state law. Oak Hill Union Local school services include screening in areas of suspected disabilities, such as vision, hearing, motor skills, speech, language, and general development. Evaluations in the schools are provided for several areas of suspected disabilities, including learning disabilities, speech and language development, physical impairments, vision or hearing problems, mental retardation, emotional disturbances, autism/pervasive developmental disorders, health impairments, or traumatic brain injuries. A free, appropriate, public education with a full continuum of services is available. For more information concerning eligibility criteria and referral procedures, contact the local district coordinator at (740) 682-7096.

C. HEALTH CLINIC

The nurse's office is located near the guidance office. Should you become ill, you may receive permission from your teacher to see the nurse. The office staff will then inform the nurse of your presence. If you become injured at school a report should be filed in the principal's office.

AT NO TIME IS A STUDENT TO LEAVE SCHOOL FOR ILLNESS WITHOUT CHECKING INTO THE PRINCIPAL'S OFFICE. STUDENTS ARE NOT GO TO RESTROOMS FOR ILLNESS WITHOUT PRIOR CONTACTS WITH THE NURSE OR THE PRINCIPAL'S OFFICE.

D. LUNCH

Lunch is served daily in the cafeteria. Also, students may bring their lunch and eat in the cafeteria. It is important that students learn and observe acceptable table manners at all times in the cafeteria. Loud talk and improper behavior will not be tolerated. Lunch period is 30 minutes. Be considerate of others by disposing of waste, paper, and leftovers properly before leaving the cafeteria.

ALL STUDENTS WILL BE ON A CLOSED LUNCH.

E. BUS TRANSPORTATION

Bus transportation for students is based on school law. It is provided free of charge to a majority of OHHS Students. The driver is responsible for student conduct. Misconduct by a student riding a bus is a serious offense and will be handled by the transportation supervisor. The student may be refused bus transportation if his conduct becomes unacceptable. Bus service is from the student's residence to school and back to that residence. Any other transportation (i.e.: to a relative's home, to visit a friend, emergency situations) must be approved by the transportation supervisor prior to the student boarding a bus other than his normal bus. Students failing to attend school during the school day (skipping) are not to be permitted to ride the bus home after school even if they rode the bus to school that morning**.** Students will not be counted absent from school if their bus did not run to their pick-up point during the morning. However, missing the bus does not constitute an excused absence at any other time.

F. TELEPHONE CALLS

The office phone is for carrying out the business of the school and is for use by school personnel except in emergency situations approved by office staff. Students will not be called to the phone during school except for emergency circumstances. Students will not be allowed to talk to anyone on the telephone in the office except their parent or legal guardian. Students are asked to request that friends and relatives do not call during school hours.

G. LOST AND FOUND

The lost and found department is located in the mail room. Should you lose or find articles of personal property, you should report it to the office. Students should keep lockers locked to secure that other students do not have access to their books and property. Items of a personal nature (coats, P.E. clothes, notebooks, athletic shoes, etc.) should have some identification marks or your name on them to help with identification if they become lost.

H. INSURANCE

Information is available at the beginning of the school year for all students desiring to take out school accident insurance. Students must pay the premium for this insurance if they wish to be covered by the school insurance policy. Deadlines and prices will be announced. Students covered by the school policy may make claims by securing proper forms from the Principal. It is the responsibility of the student and his parents to file all necessary forms. No insurance policy is carried on students by the school district.

I. WORK PERMITS

Ohio law requires that males and females under the age of 18 years who are regularly employed (part or full time) have a working permit. Forms and instructions are available in the principal's office. The high school principal must recommend students for the work permit and the student must complete the form and return it to the school office. On occasion, senior students with work permits may be excused early from school. The student must have a statement of employment stating their working hours and have approval from the principal.

J. MCKINNEY-VENTO HOMELESS EDUCATION

The McKinney-Vento Homeless Children and Youth Program was designed to make sure all homeless children and youth have equal access to the same free and appropriate public education as children and youth who are not homeless. This includes preschool education. State and local educational agencies are required to develop, review and revise policies to remove barriers to the enrollment, attendance, and success in school that homeless children and youth may experience. Oak Hill Union Local School District ensures that homeless children and youth are advised of the choice of schools, are immediately enrolled, and are promptly provided necessary services including transportation. Homeless children and youth are provided the opportunity to meet the same challenging state content standards to which all children are held.

For more information, contact
Christopher Jordan, District Homeless Liaison
Oak Hill Elementary School
401 East Evans Street
(740)682-7096

K. "MISSING CHILD ACT" POLICY

The Oak Hill Union Local Board of Education believes in the importance of trying to decrease the number of missing children. Therefore, efforts will be made to identify possible missing children and notify the proper adults or agencies.

L. NON-DISCRIMINATION POLICY

It is the policy of the Oak Hill Union Local School District that educational programs and activities are provided without regard to race, color, national origin, gender, or handicap. To carry out these policies, persons and offices as identified herein shall be responsible for compliance within designated areas:

It is the policy of the Oak Hill Union Local School District not to discriminate on the basis of sex in its educational programs, activities, or employment policies as required by Title IX of the 1972 Educational Amendments. Inquiries regarding compliance with Title IX may be directed to either: Superintendent, Oak Hill Schools, 205 Western Avenue, Oak Hill, Ohio 45656 or Director of the Office for Civil Rights, Department of Health, Education, and Welfare Washington, D.C. Students and employees with

complaints alleging any action in the Oak Hill Union Local School District which would be prohibited by provisions of Section 504, non-discrimination on the basis of handicap, should submit complaints in writing to: Local District Coordinator, Oak Hill Schools, 205 Western Avenue, Oak Hill, Ohio 45656. Students and employees with complaints alleging any action in the Oak Hill Union Local School District which can be considered discrimination on the basis of race, color, or national origin should be directed to: Superintendent, Oak Hill Schools, 205 Western Avenue, Oak Hill, Ohio 45656.

M. PARENTS RIGHT TO KNOW NOTICE

OAK HILL UNION LOCAL SCHOOLS
ADMINISTRATIVE OFFICE
205 Western Avenue, Oak Hill, Ohio 45656 • (740) 682-7595 • www.oakhill.k12.oh.us
Jason Mantell, Superintendent • Rhonda D. Harrison, Treasurer

Notice of Parents Right-to-Know

Date: August 21, 2025

RE: Every Student Succeeds Act (Public Law 114-95), Section 1112 (e)(1)(A)

Dear Parent/Guardian:

You have the right to know about the teaching qualifications of your child's classroom teacher in a school receiving Title I funds. The federal Every Student Succeeds Act (ESSA) requires that any school district receiving Title I funds must notify parents of each student attending any school receiving Title I funds that they may request, and the district will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following:

I. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;

II. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and

III. Whether the teacher is teaching in the field of discipline of the certification of the teacher;

IV. Whether your child is provided services by paraprofessionals and, if so, their qualifications.

You may ask for the information by returning this letter to the address listed above. Be sure to give the following information with your request:

Child's full name _____
Parent/guardian full name _____
Address _____
City, state, ZIP _____
Teacher's name _____

Sincerely,

Jason Mantell, Superintendent

"Home of the Oaks"

V. ORGANIZATIONS AND ACTIVITIES
A. STUDENT ORGANIZATIONS

Student organizations at Oak Hill High School offer a wide variety of experiences for their members. The groups meet at lunch or after school. The sponsor and officers of the activity will determine meeting times and places. Membership is open to all students who meet the organization's requirements for membership. Some of the OHHS student organizations are: FCCLA, FFA, Yearbook Staff, High-Q Team, Jr. High Achievers Club, Band, Chorus, Student Council, National Honor Society, etc. Publications such as the student newspaper, yearbook, etc. are connected to the overall school program and subject to editorial control by school authorities.

B. STUDENT COUNCIL

At the beginning of each school year the student council election is held. Each class (grades 9 rough 12) is represented by their class president on the student council. This group fosters good citizenship among students and has input into policies of the school. Other requirements for election of membership-at-large will be announced prior to elections.

C. ATHLETIC

Oak Hill was a charter member of the Ohio Valley Conference in 1954. They withdrew in 1985 and joined the Southern Valley Athletic Conference. The Oaks are now members of the South Ohio Conference effective August 1, 1992. Oak Hill has a fine tradition in athletics with conference championships having been won in eight of the eight high school sports that the school offers - volleyball, basketball, track and softball for girls; and football, basketball, track and baseball for boys. The school also offers six sports for junior high students.

D. PARENT ORGANIZATION

1. **OAK HILL BAND PARENTS:** This organization supports band activities in many ways by providing funds for travel, uniforms, and instruments.
2. **OAK HILL ATHLETIC BOOSTERS:** This organization has been helpful throughout the years in financing our athletic program and other youth related activities in the community.
3. **BIG "O" PARENT CLUB:** This organization of parents is very helpful in financial assistance of the football program.

E. PARENT INVOLVEMENT POLICY

Oak Hill Union Local Schools will provide the following parent involvement activities during the school year:

1. Hold an informational meeting in Title I schools to:
● Present goals and objectives for parents and teachers working together.
● Review federal programs and their supplemental support to our district.
● Provide information pertaining to Ohio's Academic Content Standards and grade level indicators.
● Provide information pertaining to the district testing program.
● Inform parents they may request information regarding the professional qualifications of their child's teachers.
● Review the Parent Involvement Policy.
● Gather suggestions to improve these activities.

Title I Informational Meeting will be held during Parent Teacher Conferences.

2. Provide opportunities for Parent/Teacher Conferences.
3. Provide an Open House for students, parents, and teachers to meet.
4. Provide a student Progress Report for each grading period.
5. Provide information to parents on the level of achievement of their child in the state's academic assessments.
6. Survey parents to determine ways to improve and plan programs.
7. Offer practice work for students to be done at home with parents.
8. Maintain contact with parents via phone, email, mailings, etc.
9. Have a Parent/Teacher Advisory Committee to review school data and guide future planning.
10. 1% of Title I Funds must be set aside for parent involvement. Parents are encouraged to offer input on how it should be spent.

F. PARENT RESOURCES

The Ohio Parent Information and Resource Center is funded by the U.S. Department of Education. To find out more about Ohio PIRC, please refer to http://education.ohio.gov/parents.

G. PARENTAL NOTIFICATION REQUIRMENT for TEACHER QUALIFICATIONS

Oak Hill Middle/High School uses funding through Title I, Improving the Academic Achievement of the Disadvantaged. Parents in all Title I buildings may request information regarding the professional qualifications of the student's classroom teachers, including: If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught; If the teacher is teaching under emergency

or temporary status in which State qualifications or licensing criteria are waived; The teacher's baccalaureate degree major, graduate certification, and field of discipline; and whether the student is provided services by paraprofessionals, and if so, their qualifications. This information is available in the principal's office during regular school hours or written requests can be sent to the school principal. Evidence of timely notification to parents in a Title I school that the parent may request policies regarding student participation in state mandated assessments as well as disseminating through public means information on each assessment required by the state.

H. 988 SUICIDE & CRISIS LIFELINE

Beginning April 9, 2025, Ohio law requires city, local, and exempted village school districts, chartered nonpublic schools, community schools, STEM schools, and college-preparatory boarding schools serving students in grades 9-12 to include the 988 Suicide and Crisis Lifeline telephone number on student identification cards, planners, and electronic portals, if provided or used by the school.

Suicide was the second-leading cause of death among Ohio youth ages 10-14 in 2023, according to the 2023 Ohio Suicide Report, which was recently released by the Ohio Department of Health. The 988 Suicide and Crisis Lifeline is a valuable resource that can help teachers and other school personnel feel better equipped to handle potential mental health challenges before they escalate to a crisis.

Historically, Ohio has promoted the use of the Crisis Text Line and asked help-seekers to text 4HOPE to 741741. However, 988 provides a more local response and offers more ways to reach out for help. With the ability to call, text, or chat through 988Lifeline.org, students can connect in the most comfortable way for them.

If you need to talk, the 988 Lifeline is here.
At the 988 Suicide & Crisis Lifeline, we understand that life's challenges can sometimes be difficult. Whether you're facing mental health struggles, emotional distress, alcohol or drug use concerns, or just need someone to talk to, our caring counselors are here for you. You are not alone.

VI. REGULATIONS

A. ATENDANCE

It is very important that you do your best to maintain a good attendance record. The first thing many prospective employers ask concerning a student's record is how many days did he/she miss during each year of high school. Without regular attendance you will find it very difficult to do satisfactory work in your classes. The only excuses for absences from school recognized by state law are illness, death in the family, a contagious disease at home, or an emergency beyond the control of the student. If you are absent from school, on your return you should bring a note signed by your parent/guardian to the assigned teachers. On the day of your absence, it is recommended that your parent call the school between the hours of 7:00 a.m. and 9:00 a.m. to inform school officials of absence.
NO STUDENT LEAVES SCHOOL WITHOUT CHECKING INTO THE OFFICE AND HAVING CONTACT WITH A PARENT OR GUARDIAN.

1. CLASSIFICATION OF ABSENCES

a. Death in the family
b. Personal illness
c. College visits - 2 days maximum with prior approval
d. Serious illness in immediate family that demands student aid.
e. Driver's examination (2 - 1/2 day times - permit/test)
f. Religious holidays
g. Emergency beyond the control of student (non-reoccurring)

**** These absences are locally decided on through the Oak Hill Middle/High School office.*

SCHOOL ABSENCES
It is important that students establish the habit of being punctual. If students are late to school or classes, they are not only establishing bad habits for themselves, they are also distracting from other students' education by disrupting classes by entering late. A student who arrives after 7:40 a.m. but before 8:00 a.m. will be considered tardy. Due to House Bill 410, any student arriving after 7:40 am for school will be considered as a partial absence for any time missed.

SCHOOL ABSENCES & MAKE-UP WORK
Students will be given three school days to complete missing work from his/her absence(s). Once the three days elapse, students receive a '0' for the assignment. Medical excuses will be documented and taken into consideration. The OHMS/HS Office and classroom teachers reserve the right to take into consideration extenuating circumstances when adjusting the time allowed for make-up work. Teachers may take into consideration the following in allowing the students to make up work: past student attendance, grades, willingness and opportunity to make up the work.

PLEASE NOTE:
Vacations should be arranged so that school time is not taken. If this is impossible, the student will not be given excused absences. However, teachers may take into consideration the following in allowing the students to make up work: past student attendance, grades, willingness and opportunity to make up the work. Advance notice is mandatory for all family trips. Special Absence request forms may be picked up in the principal's office.

TARDY to SCHOOL
- Being on time for school...
- Increases the instructional time for the student.
- Reduces the interruptions to the learning environment, improving the quality and time for all students.
- Teaches time management and reduces student's stress.

- Excusal of a Tardy:
A parent/guardian may, through a phone call or email to the OHMS/HS Office, excuse their student's tardy to their first period of the day.

- Corrective Action for Unexcused Tardiness will be as follows, per academic quarter:
- After the 5th tardy- A referral is made to the administration, and an in-school suspension may be issued.

TARDY to CLASS
- Guideline
- Only 3 tardies to individual classes will be honored per academic quarter.

- Corrective Action for Excessive Tardiness to Class will be as follows, per academic quarter:
- After the 3rd tardy to an individual class - A lunch detention may be issued.

STUDENT TRAVEL throughout the BUILDING within SCHOOL DAY
- Guideline
- In an effort to maximize instructional time, student travel throughout the building within the school day will be monitored. Time spent outside of the classroom can impact student success.
- Students will be allowed 2 hallway passes per day.
- Nothing in this policy prohibits a student from traveling in the hallway for a purpose documented in the student's individualized education program developed under Chapter 3323 of the Ohio Revised Code or a plan developed under section 504 of the "Rehabilitation Act of 1973," 29 U.S.C. 794.
- A student may use a hallway pass for a documented medical concern provided a medical note is on file in the OHMS/HS Office. A medical note will need to be given to the OHMS/HS Office yearly.

- Students will not be kept from using the restroom, however, lunch detentions may be assigned if out of passes.

- Corrective Action for Excessive Use of Hallway Passes to Class will be as follows, per academic quarter:

- Repeated violations of excessive use of hallway passes, a referral will be made to the administration, and an in-school suspension may be issued, which can include a lunch detention.

UNEXCUSED ABSENCES

*** See House Bill 410**

a. If you accumulate 4 unexcused absences from school, you will receive a First Notice letter from the attendance office advising you and your parent/guardian of the law according to the Ohio Revised Code.

b. If you accumulate 8 unexcused absences from school, you will receive a second notice from the court and a mediation hearing may be held.

c. If you accumulate 12 unexcused absences a third notice is issued and an appearance in juvenile court takes place.

Excessive Absences – HB410

When a student of compulsory school age is absent from school with combined nonmedical excused absences and unexcused absences in excess of thirty-eight (38) or more hours in one (1) school month, or sixty-five (65) or more hours in a school year, that student is considered "excessively absent" from school. The District or school shall notify the child's parent or guardian of the child's absences, in writing, within seven (7) school days after the date of the absence that triggered the notice requirement. At the same time written notice is given, any appropriate intervention action listed herein may be taken.

The following “medical excuses” will not count toward a student’s excessive absence hours: (1) personal illness; (2) illness in the family necessitating the presence of the child; (3) quarantine of the home; (4) health care provider appointments (doctor, dentist, mental health provider, etc.); (5) medically-necessary leave for a pregnant student in accordance with Policy 5751; (6) death in the family; or (7) other set of circumstances the Superintendent deems on a case-by-case basis to be a good and sufficient cause for medical absence from school.

A medically excused absence occurs any time a student is out of school due to illness or medical visit (physician, dentist, mental health, etc.). A medical excuse for personal illness will be accepted in the form of doctor’s note within five (5) school days of the absence or parent call-in on the day of the absence due to illness or doctor’s visit. A student may have up to five (5) medically excused absences without a doctor’s note, but with a phone call from a parent/guardian.

Habitually Truant – HB 410

A student will be considered habitually truant if the student is of compulsory school age and absent without a legitimate excuse for thirty (30) or more consecutive hours, for forty-two (42) or more hours in one (1) school month, or for seventy-two (72) or more hours in one (1) school year.

Legitimate excuses for the absence of a student who is otherwise habitually truant include but are not limited to:

1. the student was enrolled in another school district;

2. the student was excused from attendance in accordance with R.C. 3321.04; or

3. the student has received an age and schooling certificate.

4. EARLY SIGN-OUT PROCEDURE

a. Students are not to leave school until the parent/guardian has come to school and signed the proper form of dismissal.

ALL SIGN OUTS WILL REQUIRE A PARENT/GUARDIAN TO PICK UP THE STUDENT AT SCHOOL IN THE OFFICE OR MAKE ARRANGEMENTS WITH THE OFFICE FOR OTHER PERSONS WHO IS ON THE STUDENT'S SIGN OUT SHEET TO PICK UP THE STUDENT.

5. MANDITORY ATTENDANCE FOR CLASS CREDIT

The state legislature requires that a student be in attendance at school at least 90% of the time to receive credit for class work during each grading period. Any student who is truant for more than 10% of the required attendance days of the current school year and has failed two or more of the required curriculum subject areas in the current grade may be retained.

6. EXTRACURRICULAR PARTICIPANT REGULATIONS

a. All students involved in any extra-curricular activity will be in school by 8:35 a.m. each day school is in session or they will not be permitted to practice or participate in any contest.

b. Students may be given permission to play or practice if they are excused by the Principals or Athletic Director prior to 8:45 a.m. on the date on which school is missed. Sponsors must have verbal or written confirmation of this permission before they allow students to participate.

c. Students signing out of school for more than one period during the school day must also secure permission from a Principal or Athletic Director before they leave school to return to participate. Failure to do so will result in denial of the student the right to play or practice.

d. The primary responsibility for enforcement of this regulation rests with the activity sponsor. He/she should know that his students are in attendance at the beginning of the school day. If they should be absent then he/she should secure information from a Principal or Athletic Director before allowing that student to practice or play.

e. Habitual violation of this provision may be used by the Advisor (coach) for removal from the squad after notification that any additional violations will result in removal from the activity.

7. PERSONAL CONDUCT

While no set rules can substitute for common sense and good judgment in conducting yourself properly at school, the following suggestions will assist you in doing your part to make OHHS an orderly and pleasant place to attend school.

a. BE AN OPTIMIST - people enjoy being around those who feel things can be accomplished and you an help accomplish them. The complainer will soon become a "loner".

b. Your speech and manners reflect the kind of person you are and the expectations of your parents. Be clean in your thoughts and speech. Be courteous and respectful to your teachers, classmates, and others in your family and community.

8. DRESS AND APPEARANCE

The basic school mission includes the fostering and development of social skills, respect for all people, and understanding and respecting diverse viewpoints, all with the goal of providing a safe, friendly and productive learning environment for all students. Dress Code provisions should prohibit language which creates a hostile, intimidating, harassing, or offensive learning environment. In addition such language should be prohibited if it is language which is insulting, abusive, threatening or harassing to any member of the school staff or student body based upon issues such as sexual orientation, gender, ethnic background religious beliefs or disabilities. It is expected that students at OHHS practice moderation in areas of dress and personal grooming. A moderately-dressed and well groomed student exhibits traits of personal pride and social responsibility which are essential in maintaining the desired education level of our school. Students who lose class time because of dress code.
Violations will result in unexcused absence.

a. No inappropriate tattoos.
b. All clothing must be worn in good taste and in a manner which exhibits traits of proper decorum. Students will be

restricted from attending school if their attire includes the following

1. Clothing displaying vulgar writing or symbols, or sexual-reference clothing.
2. Clothing that is excessively revealing such as short mini-skirts, short-shorts (they must extend past mid- thigh), loosely fitting and low cut tops or halter tops, mesh shirts (unless a t-shirt is worn underneath) or shirts which expose the midriff.
3. Clothing with alcohol, tobacco, or controlled substances advertisements or references.
4. Hats, caps, and/or sunglasses will not be worn in the building during school.
5. Clothing with any gang related or a racially suggestive symbol is not permitted.
6. Underwear (when worn as outerwear) and headwear (such as hair rollers, bandannas, and headbands) are not permitted.
7. Student dress and appearance shall be such that it does not hinder the progress of the educational progress in any way.

9. CARE OF PROPERTY

a. School Property:

School property is maintained at considerable expense to taxpayers among who are your parents. Reserve and protect your school so that you and all who follow you will be proud of it at all times. Do not deface desks or chairs or other equipment. Treat school property just as you would have your personal property treated. Parents/guardians of students damaging school property will be held financially responsible for it.

b. Personal Property The most frequent cause of loss of personal property is carelessness. Items of considerable value, including sizable sums of money should not be brought to school. Be sure to keep your locker locked and your locker combination a closely guarded secret. Carry identification in your billfold; mark your clothing, especially your gym items. **KEEP YOUR LOCKER LOCKED AT ALL TIMES.**

10. FIRE DRILL

Fire drills at regular intervals are required by law and are an important safety precaution. It is essential that when the first signal is given, everyone obeys promptly and follows the exit procedure that has been explained. Students are not permitted to talk during the fire drill -- this will enable those in charge to give additional instructions if necessary. Students are to remain outside the building until a signal is given to return to the building.

11. USE OF CORRIDORS

a. All students must enter the building at the front entrance doors or the bus drop off doors. No students will be permitted to loiter in front of the school before school or after school.

b. Halls become quite congested during class changes and before and after school. Therefore, it is necessary to keep moving and stay in the right hand lane as you move through the halls. Students are to go directly to homeroom or class, as the case may be, when the bell rings. There is to be no LOAFING in the halls or restrooms at any time.

12. OFFICE VISITS

The Principal's Office is open to students seeking school-related information. The office is not to be used as a meeting place for groups of students. When entering the office, give the reason for your visit to one of the secretaries and wait for instructions.

13. CHANGE OF ADDRESS
A change of address or telephone number should be reported immediately to the office.

14. STUDENT DRIVING REGULATIONS
Students driving to school must register their license number with the school resource office. Student parking is designated. No student is to park in any other lot. Students must obey all rules for safety while driving their vehicles. A student who rides with another student must have a completed, signed authorization form on file in the office. Students will be issued permits for parking and using their cars.

- **Students who do not operate vehicles in an acceptable manner will have their permit revoked.**
- **Any student who has repeated violations of unsafe driving or is a danger to others in the parking lot, including pedestrians, other drivers, and vehicles will have driving privileges revoked.**

15. SCHOOL CLOSING
In case of severe weather, snow, low temperatures, etc. the official announcement for closing will be heard over the local WLMJ/WCJO Radio stations and television station WSAZ –
channel 3. Phone numbers on the EMIS update form will be used to receive announcements from the automated school call line. Text Alerts will also be sent out to students and families using School Messenger.

16. VISITORS
The basic school policy is that student visitors are not allowed at OHHS. Students are not allowed to bring friends or relatives to school with them. All visitors to the school building must report immediately to the Principal's Office and secure a visitor's pass before going to any other part of the building.

17. ATHLETIC ELIGIBILITY
ALL RULES OF THE OHSAA MUST BE FOLLOWED TO BE ELIGIBLE FOR ATHLETIC PARTICIPATION AT OHHS.

a. The student must be currently enrolled and must have been enrolled during the immediately receding grading period.
b. During the preceding grading period the student must have received passing grades in a minimum of five one-credit courses or the equivalent, which count toward graduation.
c. A student in the first grading period after advancement from the eighth grade must have passed 75% of those subjects carried the preceding grading period in which the student was enrolled.
d. A student enrolling in the seventh grade for the first time will be eligible for the first grading regardless of previous academic achievement. Thereafter, in order to be eligible, a student in grades 7 or 8 must be currently enrolled and must have been enrolled in school during the immediately preceding grading period. To be eligible, a student-athlete must be currently enrolled in a member school and have received passing grades in a minimum of five of all subjects in which enrolled the immediately preceding grading period.
e. Summer school grades earned may not be used to substitute for failing grades from the last grading period of the regular school year.
f. In addition to eligibility requirements from the OHSAA, to be eligible for any interscholastic extra-curricular activity, a student must have maintained at least a 1.5 grade-point average and for the grading period previous to the one in which s/he wishes to participate.

18. POSSESSION OF TOBACCO
Possession and use of tobacco is prohibited for all elementary, middle, and high school students in school buildings, on school grounds, and on school buses. Its use is also prohibited at all school sponsored activities held off school grounds, e.g. away athletic contests, dances at Liberty Theatre. For the purpose of this regulation tobacco shall mean all forms of tobacco, including cigar, cigarette, pipe, snuff, chewing tobacco, vapes, etc.. In addition, school grounds shall mean all school property including public parking areas, sidewalks, and rights-of-way adjacent to or on school property. ANY VIOLATION OF

THIS RULE IS A SERIOUS MISCONDUCT (RULE 9) AND IS SUBJECT TO APPROPRIATE PENALTIES AND PUNISHMENTS.

19. PUBLIC DISPLAY OF AFFECTION

Oak Hill High School is operated for educational purposes. There is no need for students to display their affections for each other on school property. Students shall refrain from kissing, holding hands, or any other type of display of affection. There shall be no contact between any students on school property at any time. PDA will result in disciplinary action.

20. FIGHTING/PHYSICAL ASSAULT

Students are to learn to settle differences without the use of physical means. Therefore, fighting/assault will be treated as violation of the serious misconduct code (rule 1) and may result in suspension from school. Any student who hits or attempts to hit any other student will be guilty of fighting.

21. ASSEMBLIES

Proper conduct is very important at our assembly programs. Throughout the year we have different programs and the reputation of our school depends to a large degree on the impressions received by guests at your assembly and the people presenting the program.

22. ALTERNATIVE EDUCATION PROGRAM

Oak Hill High School/Middle School has an alternative education program. Administrators may assign a student to this program for an infraction of the code of conduct. A student in the AEP is given the opportunity to do the assigned class work for the time he/she serves while in the program. Any violation of rules of the alternative education program may result in out-of-school suspension.

23.**GAMBLING**

Gambling on school premises or at school events by students is not permitted.

24. UTILIZATION OF COMPUTER TECHNOLOGY

All uses of technology shall be consistent with the District's policy. The Acceptable Use Policy is issued at the beginning of the school year to each student to be signed off on. The failure of any student to follow the terms of the *Acceptable Use Policy* or of the computer laboratory rules, library rules, or classroom rules will result in the loss of privileges, disciplinary action and/or appropriate legal action.

25.**USE OF FALSE DOCUMENTS**

Students shall not falsify in writing the name of another person, falsify times, dates, grades, addresses, or other date on school forms or on date directed to the school.

26.**FUNDRAISING AND SELLING**

Students may participate in only approved fundraisers when soliciting within the school. Items should not be brought into the school to be sold. Money and/or merchandise are not to be exchanged between students for any reason.

27. **WATER BOTTLE/OUTSIDE DRINK POLICY**

Student beverage containers, for example - water bottles, must be made of clear plastic material, should not exceed 32 ounces, must have a screw-on cap, and must only contain water (no additives).

- This policy helps maintain classroom cleanliness, prevents spills, minimizes classroom disruptions, and ensures that all contents are visible for safety reasons.
- Water only - no juice, sodas, coffee, energy drinks, or teas.
- There are water refilling stations located on both the middle school and high school sides of the building that all students can access.
- Students will have access to purchase drinks through the OHMS/HS Cafeteria and drink machines during lunch and are to remain in the cafeteria.

- Flavored drinks may be brought for lunchtime only and are to remain in the cafeteria
- Corrective Action for Use of Unapproved Water Bottle:
    - A warning will be issued, and the drink container will be stored in the student's locker or away from the student's desk.
    - Repeated violations of excessive use of unapproved water bottles can result in a lunch detention and/or a referral to administration.

28. ELECTRONIC DEVICES

Please refer to the Oak Hill Union Local School District Cell Phone Policy that be found at http://www.oakhill.k12.oh.us/.

Students are not permitted to have cell phones on their person during the school day.

Please refer to House Bill 250 for more information, https://education.ohio.gov/Topics/Student-Supports/School-Wellness/Cell-Phones-in-Ohio-Schools

OAK HILL UNION LOCAL SCHOOLS
ADMINISTRATIVE OFFICE
205 Western Avenue, Oak Hill, Ohio 45656 • (740) 682-7595 • www.oakhill.k12.oh.us
Jason Mantell, Superintendent • Rhonda D. Harrison, Treasurer

OAK HILL UNION LOCAL SCHOOL DISTRICT CELL PHONE POLICY

To support school environments in which students can fully engage with their classmates, their teachers, and instruction, the Board of Education of Oak Hill Union Local School District has determined the use of cell phones by students during school hours should be limited.

The objective of this policy is to strengthen Oak Hill Union Local School District's focus on learning, in alignment with our mission to ignite students' passion for learning, cultivate a strong foundation of knowledge, and foster a sense of community within our schools.

I. Research
Research shows that student use of cell phones in schools has negative effects on student performance and mental health. Cell phones distract students from classroom instruction, resulting in smaller learning gains and lower test scores. Increased cell phone use has led to higher levels of depression, anxiety, and all other mental health disorders in children.

II. Applicability
This policy applies to the use of cell phones by students while on school property during school hours. This policy also includes smart watches, earbuds, and any other electronic communication devices used for personal communication.

III. Use of Cell Phones
Students are prohibited from using cell phones at all times.

IV. Exception
Nothing in this policy prohibits a student from using a cell phone for a purpose documented in the student's individualized education program developed under Chapter 3323 of the Ohio Revised Code or a plan developed under section 504 of the "Rehabilitation Act of 1973," 29 U.S.C. 794. A student may use a cell phone to monitor or address a health concern.

V. Cell Phone Storage
Students shall keep their cell phones in the school locker or cubby at all times. Student lockers should be locked at all times. OHULSD is not responsible for lost devices. The District would prefer cell phones not to be brought to school.

VI. Discipline
If a student violates this policy, the following progressively serious disciplinary measures will apply:
1. Send the student to the Office, where a verbal warning will be given and require the student to store the student's cell phone in the school's office until the end of the school day when it will then be returned to the student.
2. Send the student to the Office, where office discipline will be given, such as in-school suspension, and require the student to store the student's cell phone in the school's office until the end of the school day when it must be picked up by a parent or guardian.

**Repeated violations can result in an out-of-school suspension.*

Please refer to House Bill 250 for more information,
http://education.ohio.gov/Topics/Student-Supports/School-Wellness/Cell-Phones-in-Ohio-Schools

Bd. Approved 8/6/2024

"Home of the Oaks"

29. SURVEILLANCE CAMERAS

Students are duly informed that their behavior may be monitored on school property and/or adjacent property by security cameras.

30. OUTSIDE FOOD & DRINKS

Students are not permitted to bring in outside food, candy, and beverages unless for lunch. Students are not permitted to call from school and order lunch. Food, candy, drinks, and gum are not permitted in halls or classrooms unless approved by principals (example: grab-and-go breakfast).

SERIOUS MISCONDUCT CODE
A violation of any of the following rules may result in disciplinary action, including in-school-suspension, out-of- school suspension, and/or expulsion.

RULE 1 - Fighting and/or Assault:
A student shall not intentionally cause or attempt to cause physical injury or intentionally behave in such a way that could cause physical injury to a school employee or other individual (1) on the school grounds at any time and (2) off the school grounds at a school activity. No student shall actively participate in any fight.

RULE 2 - Leaving School without Permission/Cutting Class:
A student who leaves school before the school day is completed without the consent of the Principal, or School Nurse will be considered in Violation of the Conduct Code.

RULE 3 - Truancy:
Any student who is absent from school without the consent of his parents or guardian, or any student that "cuts" class will be classified as truant. Truants may be referred to the Juvenile Court.

RULE 4 - Damage of Property:
A student shall not intentionally cause or attempt to cause damage to the school, school property either on the school grounds or during a school activity. Additionally, damage to property at a school sponsored activity off the school grounds may result in suspension or expulsion.

RULE 5 - Disruption of School:
A student shall not by use of profanity, violence, force, noise, coercion, threat, harassment, extortion, intimidation, fear, or other conduct intentionally cause the substantial and material disruption or obstruction of any lawful function of the school. A student shall not be disrespectful in his actions.

RULE 6 - Insubordination:
A student shall not fail to comply with school rules including those at any school sponsored activity or any reasonable request of a school employee exercising his assigned duties.

RULE 7 - False Alarm:
A student who is known to have initiated a false alarm or bomb alarm will be suspended and may be referred to the proper civil authorities.

RULE 8 - Narcotics, Alcohol Beverages, Drugs, and Look-A-Like Drugs:
A student shall not use, possess, transmit, sell or offer to sell, buy or attempt to buy, or conceal alcoholic beverages, narcotics or other drugs including counterfeit drugs, or any paraphernalia capable of being used to use drugs. A student shall not possess, use, transmit, sell, conceal, or consume any alcoholic beverage, intoxicant, inhalant, controlled substance, counterfeit controlled substance, or any other drug of abuse. This provision shall be applicable to any school grounds, during and immediately before or after school hours, on school grounds, at any time when the school is being used by a group, off school grounds at a school sponsored activity, on a school bus or conveyance, or at any other time during the same calendar day when the student is or will be subject to the intoxicants, or drugs of abuse at any time before the student's arrival at school or at a school sponsored activity. A student may not enter school property with the smell of alcohol on his/her breath.

RULE 9 - Possession of Tobacco:
Students are not to possess tobacco in any form while on school property; off the school grounds at a school activity; or on school vehicles or other Board-operated vehicles. Tobacco includes, but is not limited to, cigarettes, cigars, vapes, e-cigarettes, pipe tobacco, chewing tobacco and snuff. Students shall not have the smell of tobacco on their breath on school property.

RULE 10 - Dangerous Weapons and Instruments:
A student shall not possess, handle, or transmit any object that can reasonably be considered a weapon including any type of knife, gun, chain, club, lighters or fireworks. Additionally, any devices which are not normally considered weapons may under certain circumstances be used as a dangerous weapon. Devices used or intended to be used as a dangerous weapon will be considered a violation of this rule.

RULE 11 - Theft:
A student shall not steal or attempt to steal public and/or private property either on the school grounds or at a school activity off the school grounds. Acts of major theft will be referred to civil authorities.

RULE 12- Repeated Violation:
A student shall not repeatedly fail to comply with school procedures and/or directions of school employees during any
period of time when the student is properly under the authority of school personnel. A student that repeatedly fails to comply with school rules will be judged incorrigible and may be referred to Juvenile Court.

RULE 13 - Trespassing and/or Unauthorized Entry:
No individual shall trespass or enter any area of the school grounds and/or building without the approval of the Principal. Students are not to possess, handle, or transmit school keys without permission. Trespassers may be subject to civil action.

RULE 14 - Non-School Time Violation:
Students may be subject to school discipline for any harassment, vandalism, physical abuse or other disruptive behavior towards school personnel during non-school time.

RULE 15 - Degrading Acts:
A student shall not engage in any act which does or tend to, frighten, degrade, disgrace, or threaten any person within the school system by written, verbal, or gestural means.

RULE 16 - Immorality:
Students are not to engage in sexual acts, nor are they to possess, conceal, or transmit pornographic matter on school property or at school activities, wherever located.

RULE 17 - FIRE:
Students are not to create any unauthorized fire by any method.

MINOR MISCONDUCT CODES
A violation of any of the following rules will result in disciplinary action. Continual breaking of this Minor Misconduct Code will necessitate the offense to be considered under the major Misconduct Code.

Minor Disruptions of the Educational Process: It is impossible to list all the minor disruptions of the educational process that could occur on any given day. The following list is intended to serve as an example of those violations that will result in the disciplinary action and is not all-inclusive:

1. Throwing or kicking objects which might result in injury to another person.
2. Possession and/or use of squirt guns, water balloons, and other similar objects.
3. Forgery.
4. Plagiarism.
5. Gambling.
6. Lying and/or cheating.

7. Classroom misbehaviors such as inappropriate noises, sleeping, not sitting in assigned seat, non-attentiveness, failure to bring required materials to class, etc.
8. Open and inappropriate display of affection.
9. Running, pushing, shoving, or acting in any way which might cause injury to another individual.
10. Not properly completing required school forms.

MISCONDUCT WHICH MAY RESULT IN CRIMINAL CHARGES:

Fighting and/or Assault:
A student shall not intentionally cause or attempt to cause physical injury or intentionally behave in such a way that could cause physical injury to a school employee or other individual (1) on the school grounds at any time and (2) off the school grounds at a school activity. No student shall actively participate in any fight.

Dangerous Weapons and Instruments:
A student shall not possess, handle, or transmit any object that can reasonably be considered a weapon including any type of knife, gun, chain, club, lighters or fireworks. Additionally, any devices which are not normally considered weapons may under certain circumstances be used as a dangerous weapon. Devices used or intended to be used as a dangerous weapon will be considered a violation of this rule.

Narcotics, Alcohol Beverages, Drugs, and Look-A- Like Drugs:
A student shall not use, possess, transmit, sell or offer to sell, buy or attempt to buy, or conceal alcoholic beverages, narcotics or other drugs including counterfeit drugs, or any paraphernalia capable of being used to use drugs. A student shall not possess, use, transmit, sell, conceal, or consume any alcoholic beverage, intoxicant, inhalant, controlled substance, counterfeit controlled substance, or any other drug of abuse. This provision shall be applicable to any school grounds, during and immediately before or after school hours, on school grounds, at any time when the school is being used by a group, off school grounds at a school sponsored activity, on a school bus or conveyance, or at any other time during the same calendar day when the student is or will be subject to the intoxicants, or drugs of abuse at any time before the student's arrival at school or at a school sponsored activity. A student may not enter school property with the smell of alcohol on his/her breath.

AM. SUB. SB 321 "MISSING CHILD ACT"
The Oak Hill Union Local Board of Education believes in the importance of trying to decrease the number of missing children. Therefore, efforts will be made to identify the proper adults and agencies.
A pupil, at the time of his/her initial entry to school, shall present to the person in charge of admission a copy of his/her certificate of birth. Also copies of those records pertaining to him/her maintained by the school that he/she most recently attended or an official withdrawal document from the previously attended school will be presented to the person in charge of admission. If the previous school records are not available at that time, the parent(s) or guardian(s) will fill out a Record Release Form which will be mailed to the designated school. The parent(s) or guardian(s) will also fill out the necessary entrance forms. Then the student may be enrolled. If the person in charge of admission has any doubts about the legal custody of the student, that person may phone the school where the student had previously attended for further information. If the person in charge of admission is not satisfied with the information obtained, he/she will notify the police department having jurisdiction in the area where the student resides of this information and of the possibility that the student may be a missing child.
The primary responsibility for supervision of a student rests with his/her parent(s) or guardian(s). The school district staff will provide the assistance it can to the parent(s) or guardian(s) with this responsibility.
There will be an attempt to make a telephone contact to a number provided by the home each time a student is absent. This attempt will be repeated more than once to accommodate persons who may be away from home on the first attempt. Total absences will be reported in writing for each student at the end of each grading period.
The Oak Hill Union Local Board of Education shall designate the Principals to develop informational programs for students, parents, and community members relative to missing children issues and matters. This responsibility will be carried out by the inclusion of this policy into the next revision of all Student Handbooks and future Annual Progress Reports.

The Oak Hill Union Local School District ensures equal educational opportunities regardless of race, creed, national origin, disability, or sex in compliance with state directives and federal recommendations. Complaints and issues surrounding the abridgement of this policy should be addressed to the Compliance Officer: Superintendent, Dr. Marci Shepard, Oak Hill Union Local Board Office, Oak Hill, Ohio 45656. Phone Number 740-682-7595.

OAK HILL UNION LOCAL SCHOOL DISTRICT

STUDENT HAZING

Hazing activities of any type are inconsistent with and disruptive to the educational process, and prohibited at any time in school facilities, on school property, and/or off school property if the misconduct is connected to activities or incidents that have occurred on school property. No administrator, faculty member, or other Board of Education employee shall encourage, permit, authorize, condone, or tolerate any hazing activities. No student shall plan, encourage, or engage in any hazing.

Hazing is defined as performing any act or coercing another, including the victim, to perform any act of initiation into any class, team, or organization that causes or creates a substantial risk of causing mental or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this policy.

Administrators, faculty members, and other employees of the Board shall be alerted to possible situations, circumstances, or events that might include hazing. If hazing or planned hazing is discovered, the students involved shall be informed by the discoverer of the prohibitions contained in this policy and shall be ordered to end all hazing activities or planned activities immediately. All hazing incidents shall be reported immediately to the Superintendent. Students, administrators, faculty members, and other employees who fail to abide by this policy may be subject to disciplinary action and may be held personally liable for civil and criminal penalties in accordance with law.

The Superintendent shall distribute this policy to all students and Board employees, and shall incorporate it into building, staff, and student handbooks. It shall also be the subject of discussion at employee staff meetings or in-service programs.

Administrators, staff members and volunteers shall not intentionally remain ignorant of hazing or potential hazing activities.

Title	STUDENT HAZING
Code	po5516
Status	Active
Legal	R.C. 2307.44, 2903.31, 3313.661
Adopted	February 28, 2018

BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community.

Harassment, intimidation, or bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes aggressive behavior, physical, verbal, and psychological abuse, and violence within a dating relationship.

The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, on a school bus, or while enroute to or from school, and those occurring off school property if the student or employee is at any school-sponsored, school- approved or school-related

activity or function, such as field trips or athletic events where students are under the school's control, in a school vehicle, or where an employee is engaged in school business.

This policy has been developed in consultation with parents, District employees, volunteers, students, and community members as prescribed in R.C. 3313.666 and the State Board of Education's Model Policy.

Harassment, intimidation, or bullying means:

A. any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or
B. violence within a dating relationship.

"Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name calling, taunting, making threats, and hazing.

Harassment, intimidation, or bullying also means cyberbullying through electronically transmitted acts (i.e., internet, e-mail, cellular telephone, personal digital assistance (PDA), or wireless hand-held device) that a student(s) or a group of students exhibits toward another particular student(s) more than once and the behavior both causes mental and physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s).

Any student or student's parent/guardian who believes s/he has been or is the victim of aggressive behavior should immediately report the situation to the Building Principal or assistant principal, or the Superintendent. The student may also report concerns to teachers and other school staff who will be responsible for notifying the appropriate administrator or Board official. Complaints against the Building Principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports may be made to those identified above.

All complaints about aggressive behavior that may violate this policy shall be promptly investigated. The Building Principal or appropriate administrator shall prepare a written report of the investigation upon completion. Such report shall include findings of fact, a determination of whether acts of harassment, intimidation, and/or bullying were verified, and, when prohibited acts are verified, a recommendation for intervention, including disciplinary action shall be included in the report. Where appropriate, written witness statements shall be attached to the report.

If the investigation finds an instance of harassment, intimidation, and/or bullying/cyberbullying by an electronic act or otherwise, has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include suspension or up to expulsion for students, up to discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official

position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

If, during an investigation of a reported act of harassment, intimidation and/or bullying/cyberbullying, the Principal or appropriate administrator believes that the reported misconduct may have created a hostile learning environment and may have constituted unlawful discriminatory harassment based on a Protected Class, the principal will report the act of bullying and/or harassment to one (1) of the Anti-Harassment Compliance Officers so that it may be investigated in accordance with the procedures set forth in Policy 5517 - Anti-Harassment.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of aggressive behavior is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as aggressive behavior. Retaliation may result in disciplinary action as indicated above.

Deliberately making false reports about harassment, intimidation, bullying and/or other aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Deliberately making false reports may result in disciplinary action as indicated above.

If a student or other individual believes there has been aggressive behavior, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

The District shall implement intervention strategies (AG 5517.01) to protect a victim or other person from new or additional harassment, intimidation, or bullying and from retaliation following such a report.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law).

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken. If after investigation, acts of bullying against a specific student are verified, the Building Director or appropriate administrator shall notify the custodial parent/guardian of the victim of such finding. In providing such notification care shall be taken to respect the statutory privacy rights of the perpetrator of such harassment, intimidation, and/or bullying.

If after investigation, acts of harassment, intimidation, and/or bullying by a specific student are verified, the Building Director or appropriate administrator shall notify in writing the custodial parent/guardian of the perpetrator of that finding. If disciplinary consequences are imposed against such student, a description of such discipline shall be included in the notification.

Complaints

Students and/or their parents/guardians may file reports regarding suspected harassment, intimidation, or bullying. Such reports shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the Building Director for review, investigation, and action.

Students, parents/guardians, and school personnel may make informal or anonymous complaints of conduct that they consider to be harassment, intimidation, and/or bullying by verbal report to a teacher, school administrator, or other school personnel. Such complaints shall be reasonably specific including

person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. A school staff member or administrator who receives an informal or anonymous complaint shall promptly document the complaint in writing, including the information provided. This written report shall be promptly forwarded by the school staff member and/or administrator to the Building Director for review, investigation, and appropriate action.

Individuals who make informal complaints as provided above may request that their name be maintained in confidence by the school staff member(s) and administrator(s) who receive the complaint. Anonymous complaints shall be reviewed and reasonable action shall be taken to address the situation, to the extent such action may be taken that (1) does not disclose the source of the complaint, and (2) is consistent with the due process rights of the student(s) alleged to have committed acts of harassment, intimidation, and/or bullying.

When an individual making an informal complaint has requested anonymity, the investigation of such complaint shall be limited as is appropriate in view of the anonymity of the complaint. Such limitation of investigation may include restricting action to a simple review of the complaint subject to receipt of further information and/or the withdrawal by the complaining student of the condition that his/her report be anonymous.

Privacy/Confidentiality

The School District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

Reporting Requirement

At least semi-annually, the Superintendent shall provide to the President of the Board a written summary of all reported incidents and post the summary on the District web site (if one exists). The list shall be limited to the number of verified acts of harassment, intimidation, and/or bullying, whether in the classroom, on school property, to and from school, or at school-sponsored events.

Allegations of criminal misconduct and suspected child abuse will be reported to the appropriate law enforcement agency and/or to Child Protective Services in accordance with statute. District personnel shall cooperate with investigations by such agencies.

Immunity

A School District employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with this policy and R.C. 3313.666 if that person reports an incident of harassment, intimidation, and/or bullying promptly, in good faith, and in compliance with the procedures specified in this policy. Such immunity from liability shall not apply to an employee, student, or volunteer determined to have made an intentionally false report about harassment, intimidation, and/or bullying.

Notification

Notice of this policy will be **annually** circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. At least once each school year a written statement

describing the policy and consequences for violations of the policy shall be sent to each student's custodial parent or guardian.

The statement may be sent with regular student report cards or may be delivered electronically.

The policy and an explanation of the seriousness of bullying by electronic means shall be made available to students in the District and to their custodial parents or guardians.

State and Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedures.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of aggressive behavior, including bullying and violence within a dating relationship. The Superintendent or designee shall provide appropriate training to all members of the School District community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines about aggressive behavior and bullying in general, will be age and content appropriate.

Annually, the District shall provide all students enrolled in the District with age-appropriate instruction regarding the Board's policy, including a written or verbal discussion of the consequences for violations of the policy to the extent that State or Federal funds are appropriated for this purpose.

Students in grades seven (7) through twelve (12) shall receive age-appropriate instruction in dating violence prevention education, including instruction in recognizing dating violence warning signs and characteristics of healthy relationships. Parents, who submit a written request to the Building Director to examine the dating violence prevention instruction materials used in the school, will be afforded an opportunity to review the materials within a reasonable period of time.

The District shall provide training, workshops, and/or courses on this policy for school employees and volunteers who have direct contact with students, to the extent that State or Federal funds are appropriated for these purposes. Time spent by school staff in these training programs shall apply toward mandated continuing education requirements.

In accordance with Board Policy 8462, the Superintendent shall include a review of this policy on bullying and other forms of harassment in the required training in the prevention of child abuse, violence, and substance abuse and the promotion of positive youth development.

The Superintendent shall develop administrative guidelines to implement this policy. Guidelines shall include reporting and investigative procedures, as needed. The complaint procedure established by the Superintendent shall be followed.

Title	BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR
Code	po5517.01
Status	Active
Legal	R.C. 3313.666, 3313.667 State Board of Education Model Policy (2007)
Adopted	February 28, 2018

Oak Hill Union Local School District
Acceptable Use Policy Use

1) EDUCATIONAL OBJECTIVES: The use of the district technology resources and Internet access must be in support of education and research and be consistent with the educational objectives of the Oak Hill Union Local School District. Computer access is essential for success in most classes.
2) ACCESSING, DOWNLOADING or TRANSMITTING OF MATERIALS: Accessing, downloading or transmitting of any material in violation of any U.S., state, or school regulation is prohibited. This includes but is not limited to: copyrighted material, threatening, abusive, explicit or obscene material, hate mail, chain e-mail, harassment, discriminatory remarks, cyberbullying, and other antisocial behavior.
3) EDUCATIONAL USE: Computers are for educational use, they are not to be used for commercial, political, or illegal activity.
4) SCHOOL EMAIL: Staff should not use any other email system for official school communication. Emails related to a school and /or district fall under the public record laws. Private email accounts used for school activities would also be public records. Email is archived on Microsoft's servers. Be careful what you send. The forwarding of chain e-mail is prohibited.
5) VANDALISM/THEFT: Acts of vandalism or theft will result in cancellation of all privileges, and be reported to the civil authorities. Students and/or Parents/Guardians of students damaging school property will be held financially responsible for it. Vandalism is defined as an attempt to harm, modify, or destroy any workstation, network, or peripheral device; including but not limited to all software and hardware. This includes, but is not limited to, the uploading or creation of computer viruses.
6) SOFTWARE INSTALLATION: Only technology staff can install software. Some software may be queued and then installed when the user logs on. Installation of software onto the network or onto individual workstations by end users is prohibited. Only properly licensed software will be installed on district computers. Copying or distributing school or personal software is prohibited by all users.
7) INAPPROPRIATE MATERIAL: The Internet consists of computer systems networked all over the world. Users (and parents of users who are under 18 years old) must understand that neither the school nor the District can control all the content and information. Some content may be controversial and/or offensive. Internet safety training is provided to the students. The District has also implemented filtering measures to prevent students from accessing inappropriate materials and monitoring software, which maintains a running log of Internet activity; recording which sites a particular user has visited. Intentionally accessing inappropriate material is expressly prohibited. Accidental offences must be reported immediately to prevent disciplinary actions. Employees, students and parents of students must be aware that the privileges to access online services may be withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established. A user's agreement is signed to indicate the user's (or user's parents) acknowledgement of the risks and regulations for computer/online services use. The District is not responsible for materials acquired on the network. NETIQUETTE
8) You are expected to abide by the generally accepted rules of network etiquette. These include but are not limited to: a. Be polite; keep message brief b. Use appropriate language – do not swear or use vulgar language. c. Do not use the network in such a way as to disrupt the use of the network. d. Report all problems immediately to your teacher or the network administrators. e. If you receive a message of questionable content or origin, report this immediately to your teacher or network administrators.
9) Rules and regulations of on-line etiquette are subject to change by the administration. 2/2 SECURITY
10) When assigned to an account: a. Student passwords are assigned by the District. Staff members need to select a password that is unique and not easily deciphered by others. A password that includes upper and lower case along with numbers is more difficult for others to crack. b. Don not tell others your password. c. Do not reveal personal home address or phone number or those of other students or colleagues. d. You are ultimately responsible for ALL activity under your account. e. Do not use another person's password. f. If you feel someone else knows your password, please notify the Technology Coordinator and ask that it be changed.
11) Do not circumvent security measures on school or remotely accessed networks. PRIVACY

12) All files and messages stored on the file server or any workstations are property of the District and may be subject to periodic inspection and deletion. The district reserves the right to monitor and or archive ALL data that passes through the districts computers and/or computer network.
13) Do not consider e-mail as private, as most school email falls under public record laws. Messages sent using wrong usernames or addresses go directly to the person designated as Postmaster for that server and will be read by that person. If desired, school administration can read messages. Once sent, you have no control over what the receiver does with your message. That person may forward it on to other people, but your name will stay encoded with that message as the original sender; therefore, be careful what you write! Messages relating to or in support of illegal activities may be reported to the authorities.
14) Software is in use by the district that tracks all Internet and Electronic Mail activity.
PRIVILEGE 15) Use of the network is a privilege, not a right. Inappropriate use may result in a cancellation of privileges, and may result in school disciplinary action and/or legal action to be taken against the user. School Administrators will determine what is inappropriate and their decision is final. The Tech Coordinator may close an account at any time.
16) Students will be given computer network and Internet access unless The District receives a written notification to the contrary. Written notification should be sent to the attention of the Building Principal at the school where the child is in attendance.
17) School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. School District will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, misdeliveries, or service interruption caused by its own negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. School District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
18) Conditionally personal devices may be used on the school network. Devices must be registered with the technology department. Additional software or apps may be required to access the network. Compliance with district policies is required, and all network traffic may be monitored. Use of cellular networks or nonschool Wi-Fi to bypass filtering is prohibited. Use of personal hot spots or non-district access points is prohibited. Additional restrictions may be set by the building principals and classroom teachers. 19) All related student-handbook policies apply to computers, computer usage and school networks. Revision approved [August 16, 2017]
Revision approved [December 20, 2012]
Oak Hill Union Local School District Board of Education

ADDITIONAL REFERENCES

For more information, see policies on the Oak Hill Union Local School District website: www.oakhill.k12.oh.us

9160	PUBLIC ATTENDANCE AT SCHOOL EVENTS
8452	AUTOMATED EXTERNAL DEFIBRILLATORS (AED) AND CARDIOPULMONARY RESUSCITATION
7540.09	ARTIFICIAL INTELLIGENCE
7540.04	STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY
7540.03	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
7530.02	STAFF USE OF PERSONAL COMMUNICATION DEVICES
7440.01	VIDEO SURVEILLANCE AND ELECTRONIC MONITORING
7421	RESTROOMS, LOCKER ROOMS, SHOWER ROOMS AND CHANGING ROOMS.
5780.01	PARENTS' BILL OF RIGHTS
5780	STUDENT PARENT RIGHTS
5751	PARENTAL STATUS OF STUDENTS
5610	REMOVAL, SUSPENSION, EXPULSION, AND PERMANENT EXCLUSION OF STUDENTS
5500	STUDENT CONDUCT
5460	GRADUATION REQUIREMENTS
5350	STUDENT HEALTH, WELL-BEING, AND SUICIDE PREVENTION
5330	USE OF MEDICATIONS
5223	RELEASED TIME FOR RELIGIOUS INSTRUCTION DURING THE SCHOOL DAY
5200	ATTENDANCE
5131	STUDENT TRANSFERS
5113	INTER-DISTRICT OPEN ENROLLMENT
2460	SPECIAL EDUCATION
2431	INTERSCHOLASTIC ATHLETICS
2430.02	PARTICIPATION OF COMMUNITY STEM SCHOOL STUDENTS IN EXTRACURRICULAR ACTIVITIES
2340	FIELD AND OTHER DISTRICT-SPONSORED TRIPS.pdf
2271	COLLEGE CREDIT PLUS PROGRAM
2265	PROTECTIONS OF INDIVIDUAL BELIEFS, AFFILIATIONS, IDEALS, OR PRINCIPLES OF POLITICAL MOVEMENTS AND IDEOLOGY
2260.02	SINGLE GENDER CLASSES AND ACTIVITIES
2323.02	Third Grade Reading Guarantee
5113.01	Intra-District Open Enrollment
5320	Immunization
5337	Care of Students with Active Seizure Disorders
8330	Student Records
8600	Transportation

8650	Transportation by School Van
9270	Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District
2260	Equal Education Opportunity
8210	School Day
5200, 5500	Student Responsibilities
3213, 4213	Student Well Being
5330, 5430	Injury and Illness
1617	New Weapons
2271	College Credit Plus Program
2370.01	Blended Learning
3217	Weapons
4217	Weapons
5111	Eligibility of Resident/Non-Resident Students
5111.02	Educational Opportunity for Military Children
5200	Attendance
5350	Student Mental Health and Suicide Prevention
5464	Early High School Graduation
5511	Dress and Grooming
5516	Student Hazing
5630.01	Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
5772	Weapons
7217	Weapons
8500	Food Service

Section I - General Information

5111	Enrolling in the School
5120	Scheduling and Assignment
5230	Early Dismissal
5130	Withdrawal/Transfer from School
5320	Immunizations
5341	Emergency Medical Authorization
5330	Use of Medications
5330	Non-prescribed Medications
8450	Control of Casual-Contact Communicable Disease
8453	Control of Non-Communicable Diseases
8453.02	Control of Blood-Borne Pathogens
2460	Students with Disabilities
5111.01	Homeless Students
5111.03	Children and Youth in Foster Care
8330	Student Records
6152, 6152.01	Student Fees and Fines

5830	Student Fund Raising
8500,8531AG, 8500D	Meal Service
8210	Emergency Closings and Delays
8431	Preparedness for Toxic and Asbestos Hazards
9150	Visitors
7510,7530	Use of School Equipment and Facilities
5136	Use of Personal Communication Devices
5722,9700	Advertising Outside Activities

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2340	Field Trips
5421	Grades
5410	Promotion, Acceleration, and Retention
5460	Graduation Requirements
5460.01	Diploma Deferral
5460.02	Students at Risk of Not Qualifying for a High School Diploma
5464	Early Graduation
2370	Educational Options
2271	College Credit Plus Program
2413	Career Advising Program
5451	Recognition of Student Achievement
2330	Homework
7540	Computers Technology and Networks
7544	Social Media
2623	Student Assessment

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2430	School-Sponsored Clubs and Activities
2431	Athletics
2430, 2431	Academic Eligibility
5895	Student Employment
5855	Student Attendance at School Events
5725	Student Precinct Workers

Section IV - Student Conduct

5200	Attendance
5200	School Attendance Policy
5500	Code of Conduct
5517.01	Bullying, Harassment, and Intimidation

5600	Zero Tolerance
3217, 5500, 5516,	Student Discipline Code
5517, 5600, 5610,	Student Discipline Code
5610.01	Student Discipline Code
5610, 5610.01-05	Discipline
5611	Due Process Rights
5771	Search and Seizure
5540	Interrogation of Students
5722	Student Rights of Expression

Section V - Transportation

8600	Bus Transportation to School
5610.04	Bus Conduct
8600	Video recordings on School Buses
5610,5610.04	Penalties for Infractions
8660	Transportation of Students by Private Vehicle
5515	Self-Transportation to School
5515.01	Use of Motorized