

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

Held January 11, 2023

Aaron Michael, President pro-tempore, called the organizational meeting to order on January 11, 2023 at 4:37 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Aaron Michael, Joe Elcess, Mike French, and Paula Stewart. Absent Regina Boggs

### *Superintendent's Report:*

- *January is Board Recognition Month.*

### **PROCLAMATION**

**2023**

***WHEREAS***, it shall be the mission of the Oak Hill Union Local School District to provide all students with the best possible education; and

***WHEREAS***, the school board sets the direction for our community's public schools by envisioning the community's education future; and

***WHEREAS***, the school board sets policies and procedures to govern all aspects of school district operation; and

***WHEREAS***, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and

***WHEREAS***, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

***WHEREAS***, the school board must respond on behalf of the community to the educational needs of students; and

***WHEREAS***, the school board voluntarily accepts the above-mentioned responsibilities;

***NOW, THEREFORE, BE IT RESOLVED*** that the Superintendent and Oak Hill Union Local Schools, do hereby proclaim January 2023 as School Board Recognition Month.

We encourage all citizens to publicly and privately thank the school board members for their dedication and service to our children and our community.

***Signed this 11<sup>th</sup> Day of January, 2023, at the  
Regularly Scheduled Board of Education Meeting***

***Superintendent - Oak Hill Union Local School District***

*President pro-tempore, Aaron Michael, conducted the nomination and approval of the 2023 Board President and Vice-President.*

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### **001-23 Nomination and Approval for 2023 President of the Board of Education**

Mr. Mike French made the motion to nominate and approve Aaron C. Michael for President. Mrs. Paula Stewart made a motion to close nominations and approve Mr. Michael for President.

**Roll Call Vote: 3 yea; 1 absent, 1 abstain**

French yea      Stewart yea      Boggs absent      Elcess yea      Michael abstain

### **002-23 Nomination and Approval for 2023 Vice-President of the Board of Education**

Mr. Mike French made the motion to nominate and approve Regina Boggs for Vice-President. Mrs. Paula Stewart made a motion to close nominations and approve Mrs. Boggs for Vice-President.

**Roll Call Vote: 4 yea; 1 absent**

French yea      Stewart yea      Boggs absent      Elcess yea      Michael yea

*Treasurer Rhonda Harrison administered the Oath of Office to President Aaron Michael.*

*“Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as President and Vice President of the Board of Education of the Oak Hill Union Local School District, Jackson County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your continuous in said office, and until your successor is elected and qualified?”*

### **003-23 Establish Date, Time, and Place for Regular Monthly Meeting of the Oak Hill Union Local Board of Education**

Mr. Michael made the motion to adopt the meeting place of the Oak Hill Union Local Board of Education beginning at 5:30 p.m. on the third Wednesday of each month and to be held in the location of the Oak Hill Middle/High School Library unless announced otherwise. Mr. French made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Michael yea      French yea      Boggs absent      Elcess yea      Stewart yea

### **004-23 Establishment of Travel Reimbursement for all Professional Meetings**

Mr. Michael made the motion to establish and approve the travel reimbursement at the IRS 2023 recommended rate per mile 65.5 cents for out of town professional meetings. Mr. French made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Michael yea      French yea      Boggs absent      Elcess yea      Stewart yea

### **005-23 Approve Authorizations for 2023**

Mrs. Stewart made a motion to approve the following authorizations for 2023:

- A. Approve the authorizations for 2023 as presented in items B-M.
- B. Approve/Authorize the Treasurer, Mrs. Rhonda Harrison, to pay bills, provided funds are available, and report monthly to the Oak Hill Union Local Board of Education amount expended for each bill.

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- C. Approve/Authorize the Superintendent to be the authorized as purchasing agent for all materials and services not subject to the \$50,000.00 competitive bid requirement.
- D. Approve/Authorize the Superintendent to approve all staff professional leave. The Board President shall approve travel and expenses for board members.
- E. Approve/Authorize the Treasurer to secure advances on tax settlements when possible and invest inactive or interim funds in U. S. Government securities or securities allowable by state law. Proceeds are to be deposited in the General Fund unless otherwise specified by a trust agreement.
- F. Approve/Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.
- G. Approve/Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.
- H. Approve/Authorize the advancement of money by the Treasurer to special funds from the General Fund on a temporary basis, in order to comply with legal restrictions placed upon credit balances.
- I. Approve/Authorize that the Treasurer shall be designated as the person authorized to sign checks on all accounts for 2023.
- J. Approve/Authorize the Superintendent to apply for all State and Federal Programs deemed appropriate.
- K. Approve/Authorize a resolution to give authority to the Principals for 2023 to enter into contract for yearbooks, diplomas, announcements, class rings, caps & gowns, and other purchases from student activity funds.

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L. Approve/Authorize the Treasurer as the district's public records designee effective January 1, 2023.

M. Approve/Authorize the 2023 Board Member Liaisons:

Board Member Appoint: Legislative Liaison: Aaron Michael

Board Member Appoint: Educational Liaison: Paula Stewart

Mr. French made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Stewart yea      French yea      Boggs absent      Elcess yea      Michael yea

### **006-23 Adjournment 4:43 p.m.**

Mr. Elcess made the motion to adjourn. Mr. French made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Elcess yea      French yea      Boggs absent      Stewart yea      Michael yea

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Treasurer