

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

Held January 12, 2022

Aaron Michael, President pro-tempore, called the organizational meeting to order on January 12, 2022 at 5:31 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

*Treasurer Rhonda Harrison administered the Oath of Office to elected members Paula Stewart, Joe Elcess and Mike French.*

Upon call of the roll the following members answered as present: Aaron Michael, Regina Boggs (by phone), Joe Elcess, Mike French, and Paula Stewart.

*President pro-tempore, Aaron Michael, conducted the nomination and approval of the President and Vice-President.*

### **001-22 Nomination and Approval for 2022 President of the Board of Education**

Mrs. Paula Stewart made the motion to nominate and approve Aaron C. Michael for President. Mr. Mike French made a motion to close nominations and approve Mr. Michael for President.

**Roll Call Vote: 3 yea; 1 abstain**

Elcess yea French yea Elcess yea Michael abstain

### **002-22 Nomination and Approval for 2022 Vice-President of the Board of Education**

Mr. Mike French made the motion to nominate and approve Regina Boggs for Vice-President. Mr. Joe Elcess made a motion to close nominations and approve Mrs. Boggs for Vice-President.

**Roll Call Vote: 4 yea**

French yea Elcess yea Stewart yea Michael yea

*Treasurer Rhonda Harrison administered the Oath of Office to President Aaron Michael.*

### **003-22 Establish Date, Time, and Place for Regular Monthly Meeting of the Oak Hill Union Local Board of Education**

Mr. Michael made the motion to adopt the meeting place of the Oak Hill Union Local Board of Education beginning at 5:30 p.m. on the third Wednesday of each month and to be held in the location of the Oak Hill Middle/High School Library unless announced otherwise. Mr. French made a second to the motion.

**Roll Call Vote: 4 yea**

Michael yea Elcess yea French yea Stewart yea

### **004-22 Establishment of Travel Reimbursement for all Professional Meetings**

Mr. Michael made the motion to establish and approve the travel reimbursement at the IRS 2022 recommended rate per mile .585 cents for out of town professional meetings. Mrs. Stewart made a second to the motion.

**Roll Call Vote: 4 yea**

Michael yea Stewart yea Elcess yea French yea

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### **005-22 Approve Authorizations for 2022**

Mr. Michael made a motion to approve the following authorizations for 2022:

- A. Approve/Authorize the Treasurer, Mrs. Rhonda Harrison, to pay bills, provided funds are available, and report monthly to the Oak Hill Union Local Board of Education the amount expended for each bill.
- B. Approve/Authorize the Superintendent to be the authorized as purchasing agent for all materials and services not subject to the \$50,000.00 competitive bid requirement.
- C. Approve/Authorize the Superintendent to approve all staff professional leave. The Board President shall approve travel and expenses for board members.
- D. Approve/Authorize the Treasurer to secure advances on tax settlements when possible and invest inactive or interim funds in U. S. Government securities or securities allowable by state law. The proceeds to be deposited in the General Fund unless otherwise specified by a trust agreement.
- E. Approve/Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

- F. Approve/Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

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- G. Approve/Authorize the advancement of money by the Treasurer to special funds from the General Fund on a temporary basis, in order to comply with legal restrictions placed upon credit balances.
- H. Approve that the Treasurer shall be designated as the person authorized to sign checks on all accounts for 2022.
- I. Approve/Authorize the Superintendent to apply for all State and Federal Programs deemed appropriate.
- J. Approve/Authorize a resolution to give authority to the Principals for 2022 to enter into contract for yearbooks, diplomas, announcements, class rings, caps & gowns.
- K. Approve the Legislative Liaison:  
Board Member Appoint: Legislative Liaison: Aaron Michael
- L. Approve the Student Achievement Liaison:  
Board Member Appoint: Educational Liaison: Paula Stewart

Mr. French made a second to the motion.

**Roll Call Vote: 4 yea**

Michael yea Elcess yea French yea Stewart yea

**006-22 Adjournment 5:40 p.m.**

Mr. Elcess made the motion to adjourn. Mr. French made a second to the motion.

**Roll Call Vote: 4 yea**

Elcess yea French yea Stewart yea Michael yea

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Treasurer