

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

Held March 17, 2021

Aaron Michael, President, called the meeting to order on March 17, 2021 at 5:32 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Aaron Michael, Regina Boggs, Joe Elcess, Mike French, and Paula Stewart.

### **018-21 Approve Minutes and Financial Reports**

Mr. French made the motion to approve minutes and financial reports, investment report and bills paid for February, 2021. Mrs. Boggs made a second to the motion.

#### **Roll Call Vote: 5 yea**

French yea Boggs yea Elcess yea Stewart yea Michael yea

*Mr. Hensler was present to thank the Board for their service especially during COVID.*

*Dr. Shepard thanked Joe Elcess and Mike French for the 20 Years of dedicated service as Oak Hill Union Local School District Board.*

*Superintendent's Report - discussed/informed the board of the following:*

- *COVID-19 Update*
- *Graduation update*

### **019-21 Executive Session**

Mr. Michael made the motion to enter into executive session for the current form, RC 121.22 for (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees; (5) matters required to be kept confidential by federal law, rules or state statutes; (6) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees. Mrs. Stewart made a second to the motion.

*The board invited Dr. Shepard and Ms. Harrison to enter into executive session.*

*The board entered into executive session at 5:39 p.m. and exited at 5:58 p.m.*

### **020-21 Approve Under One Motion**

Mr. Michael made a motion to approve the following items under one motion:

- Approve the mediation agreement.
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- Approve the July 1, 2021-June 30, 2024 Central Office Staff salaries

School Psychologist/District Coordinator, Susie Michael  
Food Nutrition Supervisor, Becky Terry  
Maintenance/Grounds Supervisor, Tim Swann  
Superintendent's Secretary  
Receptionist/Assistant to Treasurer, Judith Woodruff  
Assistant Treasurer, Angela Bias

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EMIS Coordinator, Robin McGoon  
Transportation Coordinator/Mechanic, Joe Stewart

- E. Approve the Superintendent's Secretary job description.
- F. Approve the District Public Records designee as Treasurer Rhonda Harrison effective January 1, 2021.
- G. Approve the 2020-2021 Learning Recovery and Extended Learning Plan subject to revisions.
- H. Approve the Memorandum of Understanding between the Oak Hill Local Education Association and Oak Hill Union Local School District for the school year opening and closing dates
- I. Approve the 2021-2022 Academic Calendar.
- J. Approve the adoption of the following board policies and revisions (NEOLA):
  - Policy 2240 - Controversial Issues
  - Policy 2260.01 - Revised Section 504/ADA Prohibition Against Discrimination Based on Disability
  - Policy 2266 - Revised Nondiscrimination on the Basis of Sex in Education Programs or Activities
  - Policy 6144 - Investments
  - Policy 6220 - Budget Preparation
  - Policy 6325 - Procurement - Federal Grants/Funds
  - Policy 6600 - Deposit of Public Funds
  - Policy 7440.01 - Video Surveillance and Electronic Monitoring
  - Policy 7450 - Revised Property Inventory
  - Policy 7455 - Revised Accounting System for Capital Assets
  - Policy 8500 - Revised Food Services
  - Policy 8510 - Revised Wellness
  - Policy 1422 - Nondiscrimination and Equal Employment
  - Policy 1623 - Prohibition Against Disability Discrimination of Employment
  - Policy 1662 - Anti-Harassment
  - Policy 2260 - Nondiscrimination and Access Equal Educational Opportunity
  - Policy 3122 - Nondiscrimination Equal Employment Opportunity
  - Policy 3123 - Prohibition Against Disability Discrimination Employment
  - Policy 3362 - Anti-Harassment
  - Policy 4122 - Nondiscrimination and Equal Employment Opportunity
  - Policy 4123 - Prohibition Against Disability Discrimination in Employment
  - Policy 4362 - Anti-Harassment
  - Policy 5517 - Revised Anti-Harassment

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Mr. French made a second to the motion.

**Roll Call Vote: 5 yea**

Michael yea French yea Boggs yea Elcess yea Stewart yea

### **021-21 Approve Additional Items Under One Motion**

Mrs. Boggs made a motion to approve the following additional items under one motion:

B. Approve the OEA July 1, 2021-June 30, 2024 Negotiated Contract for July 1, 2021 through June 30, 2024.

C. Approve the July 1, 2021-June 30, 2024 Administrative and Supervisors salaries

Superintendent, Dr. Marci Shepard  
Treasurer, Rhonda Harrison  
High School Principal, Randy Layton  
Middle School Principal, Steve Carpenter  
Elementary Principal, Adam Michael  
Elementary Assistant Principal, Whitney Crabtree

Mrs. Stewart made a second to the motion.

**Roll Call Vote: 4 yea; 1 abstain**

Boggs yea Stewart yea Elcess yea French yea Michael abstain

### **022-21 Approve Personnel**

Mrs. Stewart made the motion to approve the following personnel:

A. Approved adding the following individuals to the substitute list for the 2020-2021 school year (*pending all certifications*):

#### **SUBSTITUTE TEACHER:**

Chelsea Clutters, Ashley Merrill, Terri Leach

B. Approved Bayley Clutters as a volunteer for the 2021 baseball season.

Mr. French made a second to the motion.

**Roll Call Vote: 5 yea**

Stewart yea French yea Boggs yea Elcess yea Michael yea

### **023-18 Approve Professional Meetings/Field Trips**

Mr. Michael made the motion to approve the following professional meeting/field trip:

A. Approve Marching Oaks Band Camp at Ohio Valley Christian Assembly August 1st through 6th, 2021. (*Pending COVID regulations*)

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Mrs. Boggs made a second to the motion.

**Roll Call Vote: 5 yea**

Michael yea Boggs yea Elcess yea French yea Stewart yea

### **024-21 Approve Financials**

Mr. French made the motion to approve the following financial items:

- A. Approve the following bids from Ron Johnson for the disposal of buses:
  - Bus #2 - \$1,115.00
  - Bus #32 - \$1,115.00
- B. Approve the purchase of one 71/72 Passenger Bus from META Cooperative Purchasing in the amount of \$84,187.00
- C. Approve the Ohio University Community Health Program to provide bus driver physicals for the 2021/2022 school year at a cost of \$50.00 each.
- D. Approve renewal/participation in OSBA/OASBO Ohio School Comp for Worker's Compensation Group Rating for 2021.
- E. Approve the establishment and appropriations of Fund 019/9025 General Mills Foundation Hometown Grantmaking Program in the amount of \$10,000.00 to support the Elementary Library.
- F. Approve the transfer from PI fund 003/0000 to 003/9004 in the amount of \$500,000 for turf and track replacement contracts.

Mr. Michael made a second to the motion.

**Roll Call Vote: 5 yea**

French yea Michael yea Boggs yea Elcess yea Stewart yea

*Communication:*

*Board Members, Mrs. Boggs and Mr. Elcess thanked the Superintendent and Treasurer for all of their work with negotiations and for all that they do every day.*

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**025-21 Adjournment 6:03 p.m.**

Mr. Elcess made the motion to adjourn. Mr. French made a second to the motion.

**Roll Call Vote: 5 yea**

Elcess yea French yea Boggs yea Stewart yea Michael yea

The next regularly scheduled meeting will be held on April 21, 2021 at 5:30 p.m.

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President

Attest:

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Treasurer