

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

Held August 14, 2019

Aaron Michael, President, called the meeting to order on August 14, 2019 at 5:30 p.m. The meeting was held at the Oak Hill High School Cafetorium, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Aaron Michael, Regina Boggs, Joe Elcess, Mike French, and Paula Stewart.

### **058-19 Approve Minutes and Financial Reports**

Mr. French made the motion to approve minutes and financial reports, investment report and bills paid for July, 2019. Mrs. Boggs made a second to the motion.

#### **Roll Call Vote: 5 yea**

French yea Boggs yea Elcess yea Stewart yea Michael yea

*Superintendent's Report - Mr. McCoy discussed/informed the board of the following:*

- *Custodian III Job Description*
- *Maxim Healthcare Services*
- *Custodian request for unpaid leave*
- *Special Education/Pre-School building update*
- *High School Roofing update*
- *Baseball/Softball roadway update*
- *Parking lot paving/asphalt update*
- *Fieldhouse update*
- *Preschool ECE Unit update*
- *Afterschool at Middle School next year*
- *Contract language for Superintendent and Treasurer*
- *Schedule for start of School*
  - 1) *August 19<sup>th</sup> - 12:00 - 8:00 (Open House)*
  - 2) *August 20<sup>th</sup> - 8:00 - 2:00 (Waiver Day)*
  - 3) *August 21<sup>st</sup> - Students first day*
- *Thank you to all those who donate.*

### **059-19 Approve Under One Motion**

Mrs. Stewart made a motion to approve the following items under one motion:

- A. Approve home instruction for various students for the 2019-2020 school year.
- B. Approve the Custodian III Job Description.

Mr. Michael made a second to the motion.

#### **Roll Call Vote: 5 yea**

Stewart yea Michael yea Boggs yea Elcess yea French yea

### **060-19 Approve Personnel**

Mrs. Boggs made the motion to approve the following personnel:

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A. Approved the following substitutes for the 2019-2020 school year:

## **SUBSTITUTE TEACHERS:**

Matt Bennett, Marilyn Boggs, Jennie Lynn Brisker, Lisa Casto, Micaela Casto, Bonnie Crabtree, Ann T. Davis, Cheryl Elcess, Eugene Gatrell, Carolyn Haines, Mykah Hale, Kyle Hively, Justin May, Karen Myers, Rita Persin, Carol Phillips, William Ramsey, Tammy Roush *Pending: Westen Hale, Tammy McCain*

## **TEACHERS AIDES:**

Michelle Boggs, Charles Crabtree, Tracy Hickman, Tonya Lester, Holly Lewis, Yvonne McFann, Julie McNerlin, Brittany Miller, Jarin Penwell *Pending: Mary McGlone*

## **PARA PROFESSIONAL TRAINING & CERTIFICATED:**

Michelle Boggs, Charles Crabtree, Tracy Hickman, Tonya Lester, Holly Lewis, Yvonne McFann, Julie McNerlin, Brittany Miller, Penny Parker, Jarin Penwell

## **SECRETARY:**

Michelle Boggs, Doug Boggs, Charles Crabtree, Devon Davis, Zella Evans, Bethany Harden, Tracy Hickman, Ruth Hoyt, Christa Jayjohn, Tonya Lester, Holly Lewis, Penny Malone, Yvonne McFann, Brittany McGlone, Mary McGlone, Julie McNerlin, Jeffrey Moore, Penny Parker, Jarin Penwell, Jessica Wychoff

## **COOKS/CAFETERIA HELPER:**

Jalisa Baker, Doug Boggs, Charlie Crabtree, Devon Davis, Zella Evans, Beth Harden, Stacy Harden, Ruth Hoyt, Randy Hughes, Christa Jayjohn, Lisa Jones, Tonya Lester, Holly Lewis, Brittany McGlone, Mary McGlone, Julie McNerlin, Broolyn Moore, Jeffrey Moore, Samantha Oliver, Jarin Penwell, Scott Perkins, Deb Stapleton, Susan Swann, Jami Turner, Don Waldren, Alana Williams, Tiffney Wilson, Kristin Wright, Jessica Wychoff  
*Pending Certifications: James Greene, Christina Trowbridge*

## **CUSTODIANS/GROUNDS:**

Doug Boggs, Devon Davis, Randy Hughes, Kenneth Jiles, Kevin Leopold, Leighton Maynard, Julie McNerlin, Jeffrey Moore, Scott Perkins, Cody Swann, Don Waldren, Jason Wright (grounds) *Pending Certifications: James Greene*

## **CUSTODIANS ONLY:**

Matt Bennett, Kim Channell, Zella Evans, Bethany Harden, Ruth Hoyt, Christa Jayjohn, Rob Leonard, Penny Malone, Brittany McGlone, Brooklyn Moore, Jarin Penwell, Jami Turner, Jessica Wychoff

*Pending Certifications: James Greene, Christina Trowbridge*

## **SCHOOL NURSE SUBSTITUTE:**

Alicia Kamer

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Tara Salyers

### **ASSISTANT THERAPIST:**

Drew Haislop

### **SCHOOL BUS DRIVERS:**

Lori Adkins, Terry Herdman, Rob Leonard, Scott Perkins,  
Deb Stapleton, Don Waldren, Jessica Wychoff

### **SCHOOL VAN ONLY:**

Pam Bauer, Matt Bennett, Brittany McGlone, Jarin Penwell

### **MECHANIC HELPERS:**

Doug Boggs, Devon Davis, Ruth Hoyt, Randy Hughes, Christa Jayjohn,  
Kenneth Jiles, Jeffrey Moore, Donald Waldren *Pending Certifications: James Greene*

Mr. French made a second to the motion.

### **Roll Call Vote: 5 yea**

Boggs yea French yea Elcess yea Stewart yea Michael yea

### **061-19 Approve Professional Meeting/Field Trip**

Mr. Michael made the motion to approve the following professional meeting/field trip:

- A. Approve Elizabeth McCorkle to attend the All-Ohio Counselors Conference in Columbus, Ohio on Wednesday, November 6 to Friday, November 8, 2019. Estimated cost of the conference is \$785.00.

Mr. French made a second to the motion.

### **Roll Call Vote: 5 yea**

Michael yea French yea Boggs yea Elcess yea Stewart yea

### **062-19 Approve Financials**

Mr. Michael made the motion to approve the following financial items:

- A. Approve the Cooperative Jackson County Interagency Agreement with JVCA Inc. Head Start/Jackson County Board of DD for the 2019-2020 school year.
- B. Approve the recommendation of Local District Coordinator Susie Michael to enter into Transportation Agreement/Waiver/Release with Elizabeth Holbrook for the 2019-2020 school year.
- C. Approve the recommendation of Local District Coordinator Susie Michael to enter into Transportation Agreement/Waiver/Release with Kristina Snyder for the 2019-2020 school year.

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- D. Approve the agreement with Maxim Healthcare Services, Inc. and the Oak Hill Union Local School District for the 2019-2020 school year.
- E. Approve establishment and appropriations of the following athletic accounts:  
300/901H Big "O" Club  
300/923H Cross Country
- F. Approve the transfer of **\$5,300.00** from the general fund to the 300/900H Athletic Fund to reimburse for Acorn, Oakamania and Senior Citizen free admissions to home athletic games.
- G. Approve the following donations:
- To the Class of 2020/Program Ads:**
- |                        |          |
|------------------------|----------|
| Andrea's               | \$ 40.00 |
| Atomic Credit Union    | \$100.00 |
| Coll Auto Sales        | \$ 50.00 |
| Jones-Stephenson Ins.  | \$ 50.00 |
| Peoples Bank           | \$185.00 |
| Jenkins Care Community | \$100.00 |
| Sardis Auto            | \$200.00 |
| Mt. Zion Animal Clinic | \$185.00 |

Mrs. Boggs made a second to the motion.

**Roll Call Vote: 5 yea**

Michael yea Boggs yea Elcess yea French yea Stewart yea

**063-19 Executive Session**

Mr. Michael made the motion to enter into executive session for the current form, RC 121.22 for (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees. Mr. French made a second to the motion.

*The board invited Mr. McCoy and Mrs. Harrison to enter into executive session.*

*The board entered into executive session at 5:55 p.m. and exited at 6:50 p.m.*

**064-19 Approve Superintendent Contract**

Mr. Michael made the motion to renew the contract of Superintendent Michael A. McCoy for a two-year term commencing on August 1, 2020 and continuing through July 31, 2022, and to amend the terms of his current contract for the 2019-2020 in accordance with the contract document as reviewed by legal counsel and presented to this Board for signature; and to authorize the Board President to execute this contract document on behalf of the Board.

Mr. French made a second to the motion.

**Roll Call Vote: 5 yea**

Michael yea French yea Boggs yea Elcess yea Stewart yea

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**065-19 Approve Treasurer Contract**

Mr. Michael made the motion to renew the contract of Treasurer Rhonda D. Harrison for a two-year term commencing on August 1, 2020 and continuing through July 31, 2022, and to amend the terms of her current contract for the 2019-2020 in accordance with the contract document as reviewed by legal counsel and presented to this Board for signature; and to authorize the Board President to execute this contract document on behalf of the Board.

Mr. French made a second to the motion.

**Roll Call Vote: 5 yea**

Michael yea French yea Boggs yea Elcess yea Stewart yea

**066-19 Adjournment 6:51 p.m.**

Mr. Elcess made the motion to adjourn. Mr. French made a second to the motion.

**Roll Call Vote: 5 yea**

Elcess yea French yea Boggs yea Stewart yea Michael yea

The next regularly scheduled meeting will be September 25, 2019.

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President

Attest:

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Treasurer