

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held March 20, 2019

Aaron Michael, President, called the meeting to order on March 20, 2019 at 5:32 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Aaron Michael, Joe Elcess, Mike French, and Paula Stewart. Regina Boggs absent.

020-19 Approve Minutes and Financial Reports

Mr. French made the motion to approve minutes and financial reports, investment report and bills paid for March, 2019. Mr. Michael made a second to the motion.

Roll Call Vote: 5 yea

French yea Michael yea Elcess yea Boggs yea Stewart yea

Principal Michael and Assistant Principal Crabtree recognized the following:

Two Millionaire Reader – Ty Irwin, Grade 3

Millionaire Readers – Elizabeth Bush and Brandi Smittle, Grade 4

Principals Randy Layton and Steve Carpenter recognized the following students for “Commitment” for the month of February:

Lacie Russ, Hunter Lahrmer, Garren Brown, and Callie Henry

Principal Randy Layton and teacher Tammy Roush recognized the following students for qualifying for the National BPA Conference in Anaheim, CA:

Noah Cooper, Hunter Lahrmer, Tia Holbrook, and Heaven Rawlins

Superintendent’s Report - Mr. McCoy discussed/informed the board of the following:

- *Neola Policies reviewed/approval*
- *Acknowledged the Transfers in the Elementary Building: Lorrie Donley from Grade 1 to Kindergarten and Rylee Bates from Grade 3 to Grade 1*
- *Paula Stewart – OSBA – 10 Years on the Board of Education*
- *Special Education Building update/progress report*
- *Scholarship Funds – Working with Bricker and Eckler*
- *Contracts for Administration – Recommendation for 3 Year Contracts for Administrators/Salary increases for Administration and Central Office Staff*
- *Payment sealing/improvements in the district – Request to advertise for pavement sealing and improvements in the district, we do this every three years.*
- *Disposal of unused buses, bid on old bus, and digital boards – Updated the BOE with the seal bid results of disposal items*

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021-19 Executive Session

Mr. Michael made the motion to enter into executive session for the current form, RC 121.22 for (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees. Mrs. Boggs made a second to the motion.

The board invited Mr. McCoy and Mrs. Harrison to enter into executive session.

The board entered into executive session at 5:38 p.m. and exited at 6:43 p.m.

022-19 Approve Under One Motion

Mrs. Stewart made a motion to approve the following items under one motion:

- A. Approve/Adopt the 2019-2020 School Academic Calendar.
- B. Approve the Calamity Day (#5) of March 8, 2019.
- C. Approve Home Instruction for the remainder of the year for four (4) students.
- D. Approve/Adopt a Resolution for the newly NEOLA Revised “Bylaws and Policies of the Oak Hill Union Local School District Board of Education” rescinding previous bylaws and policies, effective this date upon approval of the Board of Education. Following Policies have changes effective this date:
 - 1) Policy 5113.2 - School Choice Options
 - 2) Policy 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students
 - 3) Policy 5610.03 - Emergency Removal of Students
 - 4) Policy 6320 - Purchasing and Bidding
 - 5) Policy 6325 - Procurement – Federal Grants/Funds
 - 6) Policy 6605 - Crowdfunding
 - 7) Policy 7540.02 -Web Accessibility, Content, Apps, and Services
 - 8) Policy 8400 - School Safety
 - 9) Policy 8500 - Food Services
- E. Approve the request of the Class of 1969 (50 Yr. Grads) to have transportation (1 handicap/1 regular bus) from and back to Presbyterian Church to attend the Graduation Ceremony on Friday, May 17, 2019.
- F. Approve the Oak Hill Cheerleaders requests use of Oak Hill MS/HS gyms for a 3 on 3 Basketball Tournament for April 12, 13, and 14, 2019.
- G. Approve the Big “O” Mothers to hold a Reverse Raffle and Dinner at the Oak Hill High School Gym on Saturday, May 11, 2019 beginning at 6:00 p.m.

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

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Mr. Michael made a second to the motion.

Roll Call Vote: 5 yea

Stewart yea Michael yea Boggs yea Elcess yea French yea

023-19 Approve Personnel

Mr. Michael made the motion to approve the following personnel:

- A. Approved the recommendation of Superintendent Michael McCoy on the three (3) year contract renewals of the following, effective August 1, 2019 through July 31, 2022:

Randall Layton, Principal (222 days)

Stephen Carpenter, Principal (222 days)

Adam Michael, Principal (222 days)

Whitney Crabtree, Assistant Principal (222 days)

Beth Susan Michael, School Psychologist/Local District Coordinator (212 days)

- B. Approved the recommendation of Superintendent Michael McCoy on the three (3) year contracts of the following, effective school year 2019-2020 through 2021-2022:

Rebecca Terry, Food Nutrition Supervisor/Clerical (208 days)

Joe Stewart, Transportation Coordinator/Mechanic (260 days)

- C. Approved Flint Barger to Volunteer for the Baseball Team 2019 season. (**Pending all certifications*)

Mrs. Boggs made a second to the motion.

Roll Call Vote: 5 yea

Michael yea Boggs yea Elcess yea French yea Stewart yea

024-19 Approve Professional Meeting/Field Trip

Mrs. Boggs made the motion to approve the following professional meeting/field trip:

- A. Approve Norm Persin and Heath McKinniss to attend the Boys Basketball State Tournament Thursday and Friday, March 21 & 22, 2019. Substitute teachers will be needed.

Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Boggs yea French yea Elcess yea Stewart yea Michael yea

025-19 Approve Financials

Mr. Michael made the motion to approve the following financial items:

- A. Approve/Adopt a Resolution for renewal participation in OSBA/OASBO Ohio School Comp for Worker’s Compensation Group Rating for 2020. Estimated group savings through participation is \$14,024.00. The cost of participation is \$565.00.

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

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- B. Adopted a resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. There will be .25 reduction in the Bond Retirement Fund.

	<u>Amount Approved</u>	<u>Inside/Outside</u>
Bond Retirement Fund	\$ 163,309.03	/ 1.25
General Fund	\$ 2,168,743.86	/ 16.60
General Fund	\$ 391,941.66	3.00 /
Classroom Facilities	\$ 44,803.50	/ .50
Permanent Improvement	\$ 130,647.22	1.00 /
Total	\$ 2,303,163.00	4.00 / 18.35

- D. Approve the amended appropriation and estimated resources for the 2018 – 2019 fiscal year.
- E. Approve/Adopt a resolution to increase the Base Salary by 2% for the following District Employees for the 2019-2020 School Year. Additional benefits include Fee Reimbursement and Attendance Incentive.
- Nancy Cherrington, Administrative Secretary
 - Angela Bias, Assistant Treasurer
 - Judith Woodruff, Receptionist/Assistant to Treasurer
 - Joe Stewart, Transportation Coordinator / Mechanic
 - Becky Terry, Nutrition Supervisor / Clerical Position
 - Timothy Swann, Maintenance/Grounds Supervisor
 - Robin McGoon, EMIS Coordinator
- G. Approve/Authorize the Treasurer to advertise for pavement sealing/improvements in the district.
- H. Approve a Resolution for Bus #21 to be removed from routes and used for Band Equipment Bus.
- I. Approve disposal of old Band Bus – No bid accepted.
- J. Approve/Accept bid in the amount of \$1,355.00 for disposal of Bus #29 to Tim Jones.
- K. Approve/Accept bid in the amount of \$350.00 for disposal of Digital Boards with controllers to the Evangelical Church.
- L. Approve/Authorize the Treasurer to pay Change of Order amount of \$34,857.98 of the Central Masonry change order #1 and be paid from the OFCC project/construction 010 fund.

RECORD OF PROCEEDINGS

Minutes of **Oak Hill Union Local Board of Education Meeting**

Held March 20, 2019

- M. Approve/Accept the \$8,000.00 donation from the Oak Hill Athletic Boosters toward the construction of the Batting Cage at the Baseball/Softball Complex.
- N. Approve/Accept the \$6,570.00 donation from the Oak Hill Music Boosters to the Band Fund toward the Disney Trip.
- O. Approve/Accept the following donations:

To the After Party Fund:

Sheward-Fulks Insurance	\$ 25.00
Jackson-Vinton County Farm Bureau	\$ 50.00
Main Express	\$ 75.00
Jones-Stephenson Insurance	\$ 50.00
Boggs Pest Control	\$100.00
McDonald's	\$200.00
Jackson County Banking Center	\$100.00
Coll Auto Sales	\$ 50.00 & \$650.00

To the Bass Fishing Team Fund:

Payne Ventures, LLC	\$ 25.00
Wheelersburg Animal Hospital	\$100.00
Franklin Valley Carpet Outlet	\$ 50.00
Clark's Giovanni's	\$100.00
Osborne Equipment Service, LLC	\$ 25.00
Ohio Valley Bank	\$ 40.00
M Parks Trucking	\$ 50.00
Morgan Enterprises	\$ 50.00
Strickland Forest Products, LLC	\$250.00
R & A Trucking	\$ 50.00
Lewis & Gillum Funeral Home	\$ 50.00
Haynes	\$100.00
Morgan	\$ 50.00
Hanning	\$ 50.00
Saylor Properties	\$250.00
Proactive Occupational Medicine, INC	\$ 50.00
Boggs Pest Control	\$ 50.00
Davis U-Store-It	\$100.00 & \$1,440.00

Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Michael yea French yea Boggs yea Elcess yea Stewart yea

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026-19 Tabled Financial Item

Mr. Michael made the motion to table a financial item:

- C. Tabled the Resolution to direct the Superintendent to define benefits such as: Attendance Incentive, Bonuses, Severance, Retirement Planning, Insurance Opt-Out, Tuition and Reimbursement Fees, etc. for the Central Office and Administrative Staff (Exempted Employees) for the 2019-2020 School Year and annually for future School Years. The following are the exempted employees:
 - Superintendent Michael McCoy
 - Treasurer Rhonda Harrison
 - Principals: Randy Layton, Steve Carpenter, and Adam Michael
 - Assistant Principal Whitney Crabtree
 - School Psychologist/District Coordinator Susie Michael
 - Administrative Secretary Nancy Cherrington
 - Assistant Treasurer Angela Bias
 - Receptionist/Assistant to Treasurer Judith Woodruff
 - Food Nutrition Supervisor Rebecca Terry
 - EMIS Coordinator Robin McGoon
 - Transportation Coordinator/Mechanic Joe Stewart
 - Maintenance/Grounds Supervisor Tim Swann

Mrs. Boggs made a second to the motion.

Roll Call Vote: 5 yea

Michael yea Boggs yea Elcess yea French yea Stewart yea

027-19 Approve Additional Financial Item

Mr. French made the motion to approve another financial item:

- F. Approve/Adopt a resolution to increase the Salaries of the following Administrative Staff by increase 3% for the 2019-2020 school year. Additional benefits include Fee & Tuition Reimbursement and Attendance Incentive.
 - Randall Layton, High School Principal
 - Stephen Carpenter, Middle School Principal
 - Adam Michael, Elementary School Principal
 - Whitney Crabtree, Elementary Assistant Principal
 - Susie Michael, School Psychologist
 - Rhonda Harrison, Treasurer

Mrs. Boggs made a second to the motion.

Roll Call Vote: 4 yea; 1 abstain

French yea Boggs yea Elcess yea Stewart yea Michael abstain

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Communication:

Treasurer Rhonda Harrison discussed Tax Rates Reduction .25 and anticipates to pay off early.

Yvonne McFann, Representative of OHULIE, asked about MOU's presented to the Board for review.

028-19 Adjournment 6:57 p.m.

Mr. Elcess made the motion to adjourn. Mr. Michael made a second to the motion.

Roll Call Vote: 5 yea

Elcess yea Michael yea Boggs yea French yea Stewart yea

The next regularly scheduled meeting will be April 24, 2019.

President

Attest:

Treasurer