

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held April 24, 2018

Aaron Michael, President, called the meeting to order on April 24, 2018 at 5:30 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Aaron Michael, Joe Elcess, and Paula Stewart. Regina Boggs and Mike French absent.

031-18 Approve Minutes and Financial Reports

Mr. Michael made the motion to approve minutes and financial reports, investment report and bills paid for March, 2018. Mr. Elcess made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

Michael yea Elcess yea Stewart yea Boggs absent French absent

Oak Hill Elementary Principal Adam Michael and Assistant Principal Whitney Crabtree recognized the following students:

- **100-Mile Walker** (for the second year straight) - Ashton Sturgill
- **Grade 3 Math and Reading CCSS Study Island** - Jaxon Allen, Braden Downey, Brandi Smittle, Brynlee Rusk, Gracie Bush, Halle Lunsford, McKenna Davis, Skylee Mullins, Zoey Davis, Blaise Barger, Carly Dugan, and Olivia McKenzie.
- **Grade 5 Millionaire Reader** - Caleb Chambers
- **Grade 3 Millionaire Reader** - Brandi Smittle

Oak Hill Middle/High School Principals Randy Layton and Steve Carpenter recognized the following Students of the Month for March for demonstrating the character word "Fairness:"

- Hunter Lahrmer
- Abby Trisch
- Macy Potter
- Nathan Hall

Also, recognized for Students of the Month for April for demonstrating the character word "Cooperation" were:

- Maggie Bond
- Logan Shepherd
- Tori Bodey
- John Perry

Beth Morgan addressed the Board of Education regarding the Preschool Program.

Kim Harless, Representative of OSBA present for Board Meeting.

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Superintendent's Report - Mr. McCoy discussed/informed the board of the following:

- *Introduced Kim Harless, OSBA SE Representative*
- *Vocal Music Job Description*
- *Hiring of Brittany Ruth for Vocal Music*
- *Other Interviews for open teaching positions*
- *School Security Council*
- *Hall of Honor Selection of Gene Gatrell*
- *Resolutions for School Security Council*
- *Non-renewal of Norm Persin*
- *Recommendation of South Central Ohio ESC for the ISS/Intervention*
- *Teacher positions posted but to be filled are H.S. Science, Elementary Art, and 3rd Grade*
- *Update on Special Education Building*
- *Discussion of second Resource Officer*
- *Update of OFCC Building renovation*
- *Golf Position*
- *Transportation Agreements with surrounding districts*
- *OEA Negotiated Contract*
- *Atomic Credit Union Student-Run Credit Union*
- *Advertising RFP for Supplies and Services*
- *Purchase of 72-passenger Bus*
- *Administrator Steve Carpenter Membership to OAESA*
- *General Mills Foundation Hometown Grant-making Program to the Growing Oaks Food Program*
- *Thank you to the many who donate faithfully to district activities*

032-18 Executive Session

Mr. Michael made the motion to enter into executive session for the current form, RC 121.22 for (4) specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law. Mrs. Stewart made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

Michael yea Stewart yea Elcess yea Boggs absent French absent

The board invited Mr. McCoy and Mrs. Harrison to enter into executive session.

The board entered into executive session at 5:57 p.m. and exited at 6:22 p.m.

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033-18 Approve Under One Motion

Mrs. Stewart made a motion to approve the following items under one motion:

- A. Approve/Adopt the Job Description for Vocal Music Teacher.
- B. Approve/Acknowledge Eugene Gatrell as the Hall of Honor Recipient for 2018. To be conducted at the Graduation Ceremony on Friday, May 18, 2018.
- C. Approve Home Instruction for two (2) students.
- D. Approve the Senior Class of 2019 to hold a Fundraiser at the Oak Hill Elementary on Thursday, June 7, 2018 from 5:00 to 9:00 p.m.
- E. Approve the Resolution of Continuing Membership with the Ohio High School Athletic Association for the 2018-2019 school year.
- F. Approve the Jackson County EMA to use the Oak Hill Elementary Cafetorium/gym for a shelter by the Red Cross along with Madison-Jefferson Fire Department and other First-Responders for upcoming Hazmat Exercise. Event to be on May 6, 2018, 11:00-6:00 p.m. with a follow-up meeting to be scheduled.
- G. Approve Resolution to establish a "School Security Council" with membership set by the Board, District Superintendent, and Village Chief of Police, to meet, discuss, authorize, and enforce the District Crisis Management Plan as needed. As indicated and authorized by Ohio Law, Ohio Revised Code 3313.536, the Crisis Management Plan (School Safety Plan) is not a Public Record. The Board shall approve all changes and amendments to the Plan through a Public Resolution.
- H. Approve Resolution empowering the "School Security Council" as the Boards Designee in approving, authorizing, and enforcing changes & amendments to the School Crisis Management Plan. As indicated and authorized by Ohio Law, Ohio Revised Code 3313.536, the Crisis Management Plan (School Safety Plan) is not a Public Record. The Board shall approve all changes and amendments to the Plan through a Public Resolution.

Mr. Elcess made a second to the motion.

R Roll Call Vote: 3 yea; 2 absent

Stewart yea Elcess yea Boggs absent French absent Michael yea

034-18 Approve Personnel

Mr. Michael made the motion to approve the following personnel:

- A. Approved the hiring of Brittany Ruth with a one-year contract as Vocal Music Teacher at Oak Hill Middle/High School for the 2018-2019 School Year.

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- B. Approved the following substitutes for the remainder of the 2017-2018 school year:

SUBSTITUTE TEACHER: (Pending Certification)

Leanna Adkins

TEACHER/CLASSROOM AIDE (Pending Certification)

Judi Ratliff, Stephanie Criner

CUSTODIAN/GROUNDS (Pending All Certification)

Randy L. Hughes

BUS DRIVER (Pending All Certification)

Randy L. Hughes

- C. Approved/Adopted resolution for the non-renewal of Norm Persin as teacher at the Middle School/High School.

- D. Approved the contracts of the following classified employees:

Bethany Harden – Cafeteria Aide – 2-Year Contract

Jami Turner – Cafeteria Aide – 2-Year Contract

Sheree Stiltner – 6 Hour Custodian – Continuing Contract

Jeff Moore – Bus Driver - Continuing Contract

- E. Approved the following teachers' contracts based on Negotiated Contract effective for the 2018-2019 school year.

Middle/High School:

Joanie Gillum – 2-Year Contract

Abby Potter – 2-Year Contract

Justin Williams – 3-Year Contract

Elementary School:

Miranda Davis – 1-Year (2nd)

Natalie Davis – 1-Year (2nd)

Zackary Kiser – 1 Year (2nd)

Tori Duncan – 2-Year Contract

Brandi Harris – 2-Year Contract

Tara Saylor – 2-Year Contract

Sonya Davis – 3-Year Contract

- F. Approved recommendation to South Central Ohio Educational Service Center for the hiring of Eugene Gatrell for contracted services for the Intervention/ISS position for the 2018-2019 school year. (Middle School/High School)

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Mrs. Stewart made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

Michael yea Stewart yea Elcess yea Boggs absent French absent

035-18 Approve Professional Meetings/Field Trips

Mrs. Stewart made the motion to approve the following professional meetings/field trips:

- A. Approve Kim Spohn to attend the OAGC Fall Conference in Columbus on Sunday, October 14 through Tuesday, October 16, 2018. District. Estimated cost of \$1,094.00.
- B. Approve Adam Michael to attend the OAASFEP Conference in Columbus on April 30-May 2, 2018.

Mr. Elcess made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

Stewart yea Elcess yea Boggs absent French absent Michael yea

036-18 Approve Financials

Mr. Michael made the motion to approve the following financial items:

- A. Approve the following donations:

To the Performing Arts:

| | |
|--------------------|----------|
| Apple City Players | \$ 50.00 |
|--------------------|----------|

To the After Party Fund:

| | |
|----------------|----------|
| Joe Russ Farms | \$100.00 |
| Peoples Bank | \$100.00 |

To the Bass Team 2018:

| | |
|-----------------------------------|----------|
| Thin Blue Line | \$ 50.00 |
| Morgan Enterprises | \$ 50.00 |
| Hair Hut | \$ 50.00 |
| Tea Caddy of Jackson | \$ 50.00 |
| Hilltop Farm Show Cattle | \$ 50.00 |
| Kenny Adkins Logging & Mat Rental | \$250.00 |
| M & J Rentals | \$ 50.00 |
| Joe Russ Farms | \$ 50.00 |
| Candy's Country Store & Carryout | \$ 50.00 |
| Sandy Hanning | \$ 50.00 |
| Anonymous | \$ 95.00 |
| Donley | \$ 50.00 |
| Boggs | \$ 50.00 |
| Strickland Sales | \$100.00 |

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To the FFA:

Kim Harless

\$825.00

- B. Approve contract with Swango Cabling and Trenching LLC for the 470 WIFI project 2018 for ERATE Category 2 in the amount of \$14,061.40.
- C. Approve contract with DCTS for the 470 WIFI project 2018 for ERATE Category 2 in the amount of \$34,505.00.
- D. Approve Oak Hill Union Local School District entering into a cooperative transportation agreement for the remainder of the 2017-2018 school year with Wheelersburg Local School District to share transportation services provided that the agreement would benefit designated school districts.
- E. Approve Oak Hill Union Local School District entering into a cooperative transportation agreement for 2018-2019 school year with Bloom Vernon, Wheelersburg, Jackson, and Wellston Local School District to share transportation services provided that the agreement would benefit designated school districts.
- F. Approve/Adopt the ratification of the OEA Negotiated Contract for the period of July 1, 2018 through June 30, 2021.
- G. Approve the donation from the General Mills Foundation Hometown Grant-making Program in the amount of \$5,350.00 to support the Growing OAKS Food Program. Establishment of fund 019-9019.
- H. Approve/Adopt a Resolution required by Ohio Department of Commerce Division that approves Atomic Credit Union to implement a Student-Run Credit Union within the schools.
- I. Authorize the Treasurer to advertise for the "Request for Proposal" for the following 2018 – 2019 school year:

- Cafeteria Supplies, Milk and Bread
- Tires and Tubes for Buses, Vans and Trucks
- Gasoline and Diesel for Buses
- Pest Control Services
- Sports/Athletic Apparel
- Pizza
- Snow/Ice Removal Services
- Vehicle Towing Services
- Printing & Media Production

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- J. Approve one-year contract for the Ultimate Edge Software License Agreement effective date of July 1, 2018 in the amount of \$795.00.
- K. Approve/Adopt a resolution for the Memorandum of Agreement for Deposit of Public Funds with WesBanco effective February 13, 2018 and ending May 31, 2022. Changes to the current Memorandum of Agreement for Deposit of Public Funds due to the updated Ohio Depository Act and securing of the collateral for the districts deposits through the Ohio Pooled Collateral System (ORC 135.181 and 135.182).
- L. Approve the amended appropriation and estimated resources for the 2017 – 2018 fiscal year.
- M. Approve re-service with American Fidelity/Section 125 Flexible Fringe Benefits Plan for the employees of Oak Hill Union Local Schools to be effective July 1, 2018.
- N. Approve Consulting Services with American Fidelity Administrative Services, LLC to Access AF COMPLY for tracking, monitoring, and reporting hours worked by employee.
- O. Approve the purchase of 72-passenger bus from low bidder of Ohio CAT for the amount of \$80,116.00.
- P. Approve the membership for Steve Carpenter to the Ohio Association of Elementary School Administrators for the 2018-2019 school year in the amount of \$275.00.

Mrs. Stewart made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

Michael yea Stewart yea Elcess yea Boggs absent French absent

037-18 Adjournment 6:24 p.m.

Mr. Elcess made the motion to adjourn. Mr. Michael made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

Elcess yea Michael yea Stewart yea Boggs absent French absent

The next regularly scheduled meeting will be May 16, 2018.

President

Attest:

Treasurer