



Oak Hill Union Local Schools

205 Western Avenue, Oak Hill, Ohio 45656

Phone: (740) 682-7595

CLASSIFIED POSITION APPLICATION

Date of Application: _____ Date of Birth: _____

Name: _____

Current Address: _____

Phone: _____ Cell Phone: _____ Email: _____

Position Desired: _____

Are you 18 years of age or older? ☐ Yes ☐ No

Are you legally able to work in the US? ☐ Yes ☐ No

POSITION APPLYING FOR:

☐ Teacher's Aide

☐ Secretary

☐ Cook

☐ Cafeteria Aide

☐ Custodian

☐ Grounds

☐ Bus Driver

☐ Mechanic Helper

☐ School Nurse

☐ OT Therapist

☐ Other _____

Available for Substitute Work? ☐ Yes ☐ No

EDUCATION:

High School, Trade, Business or Technical School, or College	Graduation Date	Diploma/Degree/Status Concentrated Area

EMPLOYMENT HISTORY:

Name and address of Employer	Work Assignment	Reason for Leaving	Employment Dates

OTHER WORK EXPERIENCE OR SKILLS RELEVANT TO POSITION:

PROFESSIONAL REFERENCES:

Name	Address	Phone	Position

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to: a) cancel further consideration of this application; b) rescind an offer that has been made; or if I am employed, c) immediately discharge me from continued employment, waive any rights under Chapter 3319 of the Ohio Revised Code regardless of when the discovery is made and regardless of my work performance. All employees are required to have a current BCI/FBI fingerprinting/background report on file. Certain criminal convictions will/may disqualify you from employment in some or all positions.

Signature of Applicant

The Oak Hill Union Local School District ensures equal educational opportunities regardless of race, color, creed, national origin, handicap, or sex in compliance with state directives and federal recommendations.

It is the policy of the Oak Hill Union Local School District not to discriminate on the basis of sex in its educational programs, activities or employment policies as required by Title IX of the 1972 Educational Amendments. Inquiries regarding compliance with Title IX may be directed to:

Randall Layton, Principal	<u>OR</u>	Director of the Office of Civil Right
5063 St. Rt. 93		Dept. of Health, Education and Welfare
Oak Hill, Ohio 45656		Washington, D.C. 20000-20525
740-682-7055		

OFFICE USE ONLY:

Date Received: _____ By Whom: _____

☐ BCI/FBI Background Check ☐ State of Ohio Certificate/License (If needed) ☐ Board Approval Date _____