



Oak Hill Union Local School District
205 Western Avenue
Oak Hill, Ohio 45656
Phone: (740) 682-7595

**APPLICATION FOR EMPLOYMENT
CLASSIFIED POSITION**

Date of Application: _____ Date of Birth: _____

Name: _____ Social Security No.: _____

Current Address: _____

Phone: _____ Cell Phone: _____ Email: _____

Position Desired: _____

Are you 18 years of age or older? ☐ Yes ☐ No

Are you legally able to work in the US? ☐ Yes ☐ No

POSITIONS APPLYING FOR:

- | | | | |
|---|---------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Teacher's Aide | <input type="checkbox"/> Secretary | <input type="checkbox"/> Cook | <input type="checkbox"/> Cafeteria Aide |
| <input type="checkbox"/> Custodian | <input type="checkbox"/> Grounds | <input type="checkbox"/> Bus Driver | <input type="checkbox"/> Mechanic Helper |
| <input type="checkbox"/> School Nurse | <input type="checkbox"/> OT Therapist | <input type="checkbox"/> Other _____ | |

Available for Substitute Work? ☐ Yes ☐ No

EDUCATION:

| <i>High School, Trade, Business or Technical School, or College</i> | <i>Graduation Date</i> | <i>Diploma/Degree/Status Concentrated Area</i> |
|---|------------------------|--|
| | | |
| | | |
| | | |

EMPLOYMENT HISTORY:

| <i>Name and address of Employer</i> | <i>Work Assignment</i> | <i>Reason for Leaving</i> | <i>Employment Dates</i> |
|-------------------------------------|------------------------|---------------------------|-------------------------|
| | | | |
| | | | |
| | | | |

OTHER WORK EXPERIENCE OR SKILLS RELEVANT TO POSITION:

PROFESSIONAL REFERENCES:

| <i>Name</i> | <i>Address</i> | <i>Phone</i> | <i>Position</i> |
|-------------|----------------|--------------|-----------------|
| | | | |
| | | | |
| | | | |

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to:
a) cancel further consideration of this application; b) rescind an offer that has been made; or if I am employed, c) immediately discharge me from continued employment, waive any rights under Chapter 3319 of the Ohio Revised Code regardless of when the discovery is made and regardless of my work performance. All employees are required to have a current BCI/FBI fingerprinting/background report on file. Certain criminal convictions will/may disqualify you from employment in some or all positions.

Signature of Applicant

The Oak Hill Union Local School District ensures equal educational opportunities regardless of race, color, creed, national origin, handicap, or sex in compliance with state directives and federal recommendations.

It is the policy of the Oak Hill Union Local School District not to discriminate on the basis of sex in its educational programs, activities or employment policies as required by Title IX of the 1972 Educational Amendments. Inquiries regarding compliance with Title IX may be directed to:

Randall Layton, Principal
5063 St. Rt. 93
Oak Hill, Ohio 45656
740-682-7055

OR

Director of the Office of Civil Right
Dept. of Health, Education and Welfare
Washington, D.C. 20000-20525

OFFICE USE ONLY:

Date Received: _____ **By Whom:** _____